



# DULUTH AIRPORT AUTHORITY

*REVISED*  
**DULUTH AIRPORT AUTHORITY  
MEETING AGENDA  
JUNE 17, 2014**

**AMATUZIO CONFERENCE ROOM  
THIRD FLOOR**

**I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

**II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT  
AGENDA ITEMS**

Approval of May 15, 2014 Meeting Minutes.

**III \*DAA CASH DISBURSEMENTS**

Cash Disbursement Sheets #10, #11 and #12, 2014. Construction Fund Sheet #7, 2014.

**IV \*CORRESPONDENCE**

- A. Aviation News Releases May 3, 2014 United Express Release “United CEO Issues Statement on News of the Death of Jim Oberstar”; Honor Flight Northland Press Release “The 7<sup>th</sup> “Honor Flight Northland” and DAA News Release “Duluth Airport Plans Extension of 2<sup>nd</sup> Runway, Rebuilding Primary Runway” and RS&H Summary and Timeline of Duluth Airport Runway Rehabilitation and Extension Projects.
- B. May 16<sup>th</sup>, 2014 Thank You Letter from DAA to Senator Bakk and Senator Reinert for the Recommendation to Consider Naming the New Duluth International Airport Terminal in Honor of Former US Representative James L. Oberstar.
- C. May 16, 2014 E-Mail From Attorney William Burns to DAA Representative Assistant City Attorney Regarding Hydrosolutions of Duluth.
- D. May 23, 2014 Memo from Trillion Aviation to All DLH Stakeholders Regarding the Revised Draft of the Rules and Standards.
- E. May 23, 2014 Invite from DAA for the Ribbon Cutting/After Hours Vegas Themed Opening of the New Arrowhead Tap House.
- F. June 1, 2014 E-Mail from Monaco Air Foundation with Summary of May 2014 Activities.
- G. May 30 and June 3, 2014 Letters from DAA Outlining Audit Process and Audit Summaries to Avis, Enterprise Leasing Corporation of MN, Budget and Hansen Lease and Rental of Fargo, Inc.
- H. June 6, 2014 Representation Letter from DAA to Office of the State Auditors and Letter from State Auditor to DAA Reporting Completion of the 2013 Audit of the Duluth Airport Authority.

- I. June 10, 2014 Letter from SkyWest Airlines to DAA Regarding Rules and Standards and June 9, 2014 Letter from Allegiant Air Supporting Rules and Standards as Originally Presented on April 15, 2014.

**V OPPORTUNITY FOR PERSONS TO BE HEARD**

**VI OLD BUSINESS**

- A. Rules and Standards Update, Mr. John DeCoster, Trillion Aviation.
- B. Resolution to Adopt the Duluth International Airport Rules and Standards.
- C. Resolution to Authorize the Publication for the Draft EA/EAW Document for Sky Harbor.

**VII NEW BUSINESS**

- A. Resolution to Approve a Sponsorship Agreement Between UMD and the Duluth Airport Authority.
- B. Resolution to Approve an Advertisement Agreement Between UMD and the Duluth Airport Authority.
- C. Resolution to Accept and Approve Mn/DOT Agreement #06160, State Project #A6901-178 for Pavement Maintenance for a Total Grant Amount of \$72,660 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.
- D. Resolution to Award the Contract for the Duluth International Airport Duluth Airport Taxiway "A" Repair to Northland Constructors of Duluth in the Amount Not to Exceed \$69,160.
- E. Rent A Car Audit Presentation, Mr. John DeCoster, Trillion Aviation.
- F. *Resolution to Approve Election of Duluth Airport Authority Officers.*
- G. *Resolution to Accept and Approve Mn/DOT Agreement #06255, State Project #A6901-SM022 for Air Service Promotion for a Total Grant Amount of \$86,084.98 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.*
- H. \*April 2014 Financial Report.
- I. \*May 2014 Accounts Receivables.
- J. \*May 2014 Airline Statistics.

**VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*