



# **DULUTH AIRPORT AUTHORITY**

## **DULUTH AIRPORT AUTHORITY MEETING AGENDA DECEMBER 16, 2014**

### **AMATUZIO CONFERENCE ROOM THIRD FLOOR**

#### **I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

#### **II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

Approval of November 12, 2014 Strategic Plan Session Minutes and November 18, 2014 Meeting Minutes

Approval November 13, 2014 Strategic Plan Session Minutes. (To be distributed via e-mail.)

#### **III \*DAA CASH DISBURSEMENTS**

Cash Disbursement Sheets #24, #25 and #26, 2014. Construction Fund Sheet #14, 2014.

#### **IV \*CORRESPONDENCE**

- A. November 26, 2014 Recommendation Letter from Joelle Bodin, Finance & Administration Director for an Incentive Award Per Operating Policy #5 to Kathy Carver, Confidential Secretary.
- B. December 1, 2014 E-Mail from Monaco Air Foundation with Summary of November 2014 Activities.

#### **V OPPORTUNITY FOR PERSONS TO BE HEARD**

#### **VI OLD BUSINESS**

- A. Resolution to Approve Amendment #1 Operation (Fueling) Agreement Between the Duluth Airport Authority and Cirrus Design, Inc.
- B. Resolution to Approve the Amended and Restated Sponsorship Agreement Between the Duluth Airport Authority and AMSOIL, INC.
- C. Resolution to Accept & Approve MnDOT Agreement #06642, State Project #A6901-179 for Multi-Tasking Snow Removal Equipment for a Total Grant Amount of \$40,032 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.
- D. Resolution to Accept & Approve MnDOT Agreement #06936, State Project #A6901A-40 at the Sky Harbor Airport and Seaplane Base to Construct 6" Water

Main for a Total Grant Amount of \$60,300 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.

- E. Resolution to Accept & Approve MnDOT Agreement #06643, State Project #A6901A-39 at the Sky Harbor Airport and Seaplane Base to Rehabilitate General Aviation Apron for a Total Grant Amount of \$37,281.76 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.
- F. Resolution to Adopt the Addition of Runway 3/21 Extension to the Duluth Airport Authority's Strategic Plan and Changes to the Tactics on Existing Initiatives.
- G. Resolution to Approve Duluth Airport Authority 2015 List of Rates and Charges.

## **VII NEW BUSINESS**

- A. Resolution to Approve the NowCare Support Agreement Between the Duluth Airport Authority and Amano McGann, Inc.
- B. Resolution to Approve DAA Operating Policy #25 Vehicle Parking Rental Agreements.
- C. Resolution to Approve Incentive Award Payment of \$300 for Outstanding Performance Per the DAA Operation Policy #5 Employee Incentive Awards, to Kathy Carver, DAA Confidential Bookkeeper.
- D. Resolution to Approve the Flight Information Display System Supplemental Agreement Contract No. 12-003D Between the Duluth Airport Authority and iFIDS.com Inc.
- E. \*October 2014 Financial Report.
- F. \*November 2014 Accounts Receivables.
- G. \*November 2014 Airline Statistics.

## **VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*