



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA DECEMBER 16, 2014

AMATUZIO CONFERENCE ROOM THIRD FLOOR

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

Approval of November 12, 2014 Strategic Plan Session Minutes and November 18, 2014 Meeting Minutes

Approval November 13, 2014 Strategic Plan Session Minutes. (To be distributed via e-mail.)

III *DAA CASH DISBURSEMENTS

Cash Disbursement Sheets #24, #25 and #26, 2014. Construction Fund Sheet #14, 2014.

IV *CORRESPONDENCE

- A. November 26, 2014 Recommendation Letter from Joelle Bodin, Finance & Administration Director for an Incentive Award Per Operating Policy #5 to Kathy Carver, Confidential Secretary.
- B. December 1, 2014 E-Mail from Monaco Air Foundation with Summary of November 2014 Activities.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Resolution to Approve Amendment #1 Operation (Fueling) Agreement Between the Duluth Airport Authority and Cirrus Design, Inc.
- B. Resolution to Approve the Amended and Restated Sponsorship Agreement Between the Duluth Airport Authority and AMSOIL, INC.
- C. Resolution to Accept & Approve MnDOT Agreement #06642, State Project #A6901-179 for Multi-Tasking Snow Removal Equipment for a Total Grant Amount of \$40,032 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.
- D. Resolution to Accept & Approve MnDOT Agreement #06936, State Project #A6901A-40 at the Sky Harbor Airport and Seaplane Base to Construct 6" Water

Main for a Total Grant Amount of \$60,300 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.

- E. Resolution to Accept & Approve MnDOT Agreement #06643, State Project #A6901A-39 at the Sky Harbor Airport and Seaplane Base to Rehabilitate General Aviation Apron for a Total Grant Amount of \$37,281.76 and to Authorize the Authority's President and Secretary to Execute the Grant Agreement.
- F. Resolution to Adopt the Addition of Runway 3/21 Extension to the Duluth Airport Authority's Strategic Plan and Changes to the Tactics on Existing Initiatives.
- G. Resolution to Approve Duluth Airport Authority 2015 List of Rates and Charges.

VII NEW BUSINESS

- A. Resolution to Approve the NowCare Support Agreement Between the Duluth Airport Authority and Amano McGann, Inc.
- B. Resolution to Approve DAA Operating Policy #25 Vehicle Parking Rental Agreements.
- C. Resolution to Approve Incentive Award Payment of \$300 for Outstanding Performance Per the DAA Operation Policy #5 Employee Incentive Awards, to Kathy Carver, DAA Confidential Bookkeeper.
- D. Resolution to Approve the Flight Information Display System Supplemental Agreement Contract No. 12-003D Between the Duluth Airport Authority and iFIDS.com Inc.
- E. *October 2014 Financial Report.
- F. *November 2014 Accounts Receivables.
- G. *November 2014 Airline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*