



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA MARCH 17, 2015

### AMATUZIO CONFERENCE ROOM THIRD FLOOR

#### **I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors. (To Be Distributed at Meeting.)

#### **II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

Approval of Approval of February 17, 2015 Meeting Minutes.

#### **III \*DAA CASH DISBURSEMENTS**

Cash Disbursement Sheets #3, 3A and #4, 2015. Construction Fund Sheet #3, 2015

#### **IV \*CORRESPONDENCE**

- A. February 12, 2015 Letter from DAA to Stakeholders Regarding Master Plans Presentations.
- B. Aviation News Releases – February 20, 2015 DAA “Statement by Duluth International Airport on the Passing of Former Executive Director John Grinden”, February 22, 2015 DNT “Grinden was Longtime Duluth Airport Leader” and February 20, 2015 Wichita Eagle “New Rules On Flight Hours Create Pilot Shortage for Regional Airlines”.
- C. March 1, 2015 E-Mail from Monaco Air Foundation with Summary of February 2015 Activities.
- D. New Releases -- March 1, 2015 DNT “Allegiant to Suspend Duluth-Las Vegas Flight”, Mesabi Daily News “Allegiant to Cut Flights In and Out of Duluth” March 5, 2015 “Allegiant Announces End of Service From Duluth” and “Allegiant Air to Exit Duluth Market In May”.
- E. March Airline Business “Oil Smooths US Profits Path”.
- F. March 9<sup>th</sup> 2015 Thank You Letter from DAA to 148<sup>th</sup> Fighter Wing and ANG Fire Department for Providing CPR/AED Training to Airport Staff.

#### **V OPPORTUNITY FOR PERSONS TO BE HEARD**

#### **VI OLD BUSINESS**

- A. Presentation on the Duluth International Airport Master Plan, Mr. Blaine Peterson, Operations Director.

- B. Resolution to Approve Amendment #1 for Lease Agreement for Hangar 103 Between MN State Colleges and Universities (MNSCU) Lake Superior College (LSC) and the Duluth Airport Authority. (To Be Distributed at Meeting.)
- C. Resolution to Approve the Amended and Restated Sponsorship Agreement Between the Duluth Airport Authority and ALLETE, Inc.
- D. Resolution to Approve the Amended and Restated Sponsorship Agreement Between the Duluth Airport Authority and AtWater.
- E. Resolution to Approve Finding of No Significant Impact of the Sky Harbor Airport Environmental Assessment, Ms. Kaci Nowicki, SEH.
- F. Resolution to Approve Environmental Impact Statements of the Sky Harbor Airport Environmental Assessment Worksheet Ms. Kaci Nowicki, SEH.

## **VII NEW BUSINESS**

- A. Presentation on Air Service at the Duluth International Airport, Mr. Tom Werner, Executive Director.
- B. Resolution to Approve the Naming of the Duluth International Airport Terminal to the James L. Oberstar Terminal.
- C. Resolution to Approve the On Call Agreement Between Reynolds Smith & Hills and the Duluth Airport Authority.
- D. Resolution to Approve the Ground Lease Estoppel and Agreement Related to Cirrus Design Corporation.
- E. Resolution to Approve a Memorandum of Ground Lease Related to Monaco Air Duluth.
- F. Resolution to Approve a Landlord Estoppel Certificate Related to Monaco Air Duluth.
- G. Resolution to Approve Kraus-Anderson Construction Company Work Order 2015-07 for the Hangar 103 Renovations Project.
- H. Resolution to Award the Following Contracts for the Duluth International Airport Hangar 103 Renovations:
  - 1. Work Scope 2.10 for Civil, Utilities, Fencing to Veit & Company, Inc. in the Amount of \$46,000.00.
  - 2. Work Scope 6.10 Rough Carpentry, Demo to Kraus-Anderson Construction Co. in the amount of \$198,075.00.
  - 3. Work Scope 6.20 for Finish Carpentry to St. Germain's Cabinet in the amount of \$16,000.
  - 4. Work Scope 7.10 for Metal Wall Panel & Roofing Systems to the Jamar Company in the amount of \$230,395.00.
  - 5. Work Scope 8.10 for Doors, Frames, Hardware & Miscellaneous Specialties (Materials Only) to Northern Door & Hardware in the Amount of \$45,190.00.
  - 6. Work Scope 8.20 for Aluminum Entrances & Storefronts, Windows, Glazing & Mirrors to St. Germain's Glass, Inc. in the Amount of \$67,686.00.
  - 7. Work Scope 9.10 for Metal Studs & Drywall to Quality Drywall & Plastering, Inc. in the Amount of \$162,000.00.
  - 8. Work Scope 9.20 for Flooring to Johnson's Carpet & Tile in the Amount of \$22,300.00.

9. Work Scope 9.30 for Acoustical Ceilings to Sorlie Acoustics in the Amount of \$52,846.00.
10. Work Scope 9.40 for Painting & Floor Sealing to Steinbrecher Painting in the Amount of \$130,100.00.
11. Work Scope 10.10 for Interior & Exterior Signage to Sign Source in the Amount of \$10,370.00.
12. Work Scope 21.10 for Fire Suppression to A.W. Kuettel in the Amount of \$63,101.00.
13. Work Scope 23.10 for Mechanical Systems to the Jamar Company in the Amount of \$580,000.00.
14. Work Scope 26.10 for Electrical Systems to Belknap Electric in the Amount of \$470,616.00.
- I. Resolution Authorizing the Executive Director to File a Joint Petition With the City of Duluth to Vacate Certain Public Rights-of-Way Within the Plat of Airport Division.
- J. \*December 2014 Financial Report.
- K. \*February 2015 Accounts Receivables.
- L. \*February 2015 Airline Statistics.

## **VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*