



DULUTH INTERNATIONAL AIRPORT

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DULUTH AIRPORT AUTHORITY

MEETING AGENDA

DECEMBER 18, 2018

DULUTH INTERNATIONAL AIRPORT

AMATUZIO CONFERENCE ROOM

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of November 20, 2018 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Cash Disbursement Sheets #23 and #24, 2018. Construction Fund Sheet #14, 2018.

IV *CORRESPONDENCE

- A. Airport News: November 21, 2018 Duluth International Airport “New Charter Flight from Duluth Direct to Nashville – One of the Hottest Cities in the USA!”, November 27, 2018 Delta News Hub “Delta Global Services to Combine with Argenbright Holdings to Create Premier Aviation Handling Provider”, North Star Port Fall 2018 “Sky Harbor Runway Relocation Enters New Phase” and Duluthian November and December 2018 “The People’s Airport – the \$9.3 Million Sky Harbor Airport Runway Realignment Project Prepares to Wrap Up in 2019”.
- B. December 1, 2018 E-Mail from Monaco Air Foundation with Summary of November 2018 Activities.
- C. December 4, 2018 Letter from U.S. Customs and Border Protection to DAA Regarding US Federal Inspection Service (FIS) at Duluth International Airport.
- D. December 6, 2018 Monthly Duluth International Airport Tenant Operations Meeting Minutes.
- E. Sky Harbor Runway Relocation Newsletter – Volume 10.
- F. Informational Letter from the Iowa Public Airports Association Regarding “Pilot Shortage – Why Iowa Should Be Concerned”.
- G. City of Duluth Communications Office “City of Duluth Combining Departments for Greater Impact”.
- H. Link for Metropolitan Airports Commission (MAC) Commission Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

None

VII NEW BUSINESS

- A. Resolution to Approve the Sponsorship Agreement Between the Duluth Airport Authority and St. Luke's Hospital of Duluth.
- B. Resolution to Approve the Airline Use and Lease Agreement Between the Duluth Airport Authority and Delta Airlines, Inc.
- C. Resolution to Approve the Airline Use and Lease Agreement Between the Duluth Airport Authority and United Airlines, Inc.
- D. Resolution to Approve the Airline Use and Lease Agreement Between the Duluth Airport Authority and SkyWest Airlines, Inc.
- E. Resolution to Approve Incentive Award Payments of \$300 for Outstanding Performance Per the DAA Operation Policy #5 Employee Incentive Awards to the Following Employees -- Wade Cossalter, Airport II; Dan Taylor, Maintenance Supervisor and Ryan Welch. Facilities Manager.
- F. *October 2018 Financial Report.
- G. *November 2018 Accounts Receivables.
- H. *November 2018 Airline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*