



DULUTH INTERNATIONAL AIRPORT

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DULUTH AIRPORT AUTHORITY

SPECIAL MEETING AGENDA

JUNE 19, 2018

**HANGAR 1
SKY HARBOR AIRPORT**

A Portion of this Meeting Must be Closed to Discuss Litigation Strategy with Legal Counsel

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of May 14, 2018 Finance Subcommittee Minutes and May 15, 2018 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

- A. Cash Disbursement Sheets #10 and #11, 2018. Construction Fund Sheets #7 and #8, 2018.

IV *CORRESPONDENCE

- A. May 14, 2018 Thank You Letter from Wounded Warriors in Action Foundation to DAA for Continued Support in Making Our Hero's Feel Welcome.
- B. May 31, 2018 Letter from DAA to Duluth Airport Tenants and Businesses Notifying that Stebner Road will have Restricted Access on Both Saturday and Sunday, July 7 and 8th, 2018 Due to the Air Show Security.
- C. June 1, 2018 E-Mail from Monaco Air Foundation with Summary of May 2018 Activities.
- D. June 7, 2018 DAA JumpStart 2018 Presentations to American Airlines and United Airlines.
- E. Duluth Airport News: June 11, 2018 DAA News Release "Chicago Fourth Flight Returns to Duluth International Airport" and June/July 2018 Midwest Flyer Magazine Article "Minnesota Council of Airports & MNDOT Honor State's Finest!"
- F. Runway 9/27 Reconstruction Duluth International Airport (DLH) Project Update No. 17, Project Update No. 18, Project Update No. 19 and Project Update No. 20.
- G. Link for Metropolitan Airports Commission (MAC) Commission Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Duluth Aviation Institute Presentation, Ms. Sandra Ettestad.

VII NEW BUSINESS

- A. Resolution to Approve the Display of Advertising Agreement Between the Duluth Airport Authority and UMD Athletics.
- B. Resolution to Accept and Approve the 2019 MnDOT Air Service Marketing Grant and to Authorize the Authority's President and Secretary to Execute the Grant.
- C. Resolution to Adopt the Community Air Service Development Incentive Policy at the Duluth International Airport.
- D. Resolution Authorizing Lake Superior College to Sublease Its City Owned Hangar Property at Duluth International Airport to Kernz & Kompany, Inc. for Use at Year 2018 Duluth Airshow.
- E. Resolution to Approve the Operating Agreement Between the Duluth Airport Authority and the Duluth Flying Club, LLC (FlyDuluth).
- F. Resolution to Approve the Sky Harbor Hangar Space Lease Agreement Between the Duluth Airport Authority and Collin Hillman.
- G. Resolution to Approve the Sky Harbor Hangar Space Lease Agreement Between the Duluth Airport Authority and John Justad (Beaver Air Tours).
- H. Resolution to Approve the Sky Harbor Float Storage Land Lease Agreement Between the Duluth Airport Authority and Jonathan Aero.
- I. Resolution to Approve the Second Amendment for the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Enterprise Leasing Company of Minnesota, LLC (Enterprise Rent-A-Car, National Car Rental and Alamo Rent A Car).
- J. Resolution to Approve the Second Amendment for the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Overland West Inc. (Hertz).
- K. Resolution to Approve the Second Amendment for the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Krenzen Corporation (Budget Rent-A-Car).
- L. Resolution to Approve the Second Amendment for the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Sonju Enterprises Inc. (Avis Rent-A-Car).
- M. Resolution to Approve the SEH Work Order No. 2018-2 for Construction Administration, Observation and Closeout, Including Public Outreach, 2018 Runway Realignment, Phase 2 at Sky Harbor Airport (DYT) with Supporting Independent Fee Estimate.
- N. Resolution to Approve the Selection of Duluth Airport Authority Officers.
- O. *April 2018 Financial Report.
- P. *May 2018 Accounts Receivables
- Q. *May 2018 Airline Statistics.
- R. Regular Meeting Closed to the Public.
- S. Litigation Strategy Discussion with Legal Counsel in Regards to Litigation Commenced by Curtis R. Fisher regarding 1990 Development and Lease Agreement and the 2017 Environmental Indemnification Agreement. ***This portion of the meeting must be closed to the public pursuant to Minn. Stat. 13D.05, subd. 3 (b).***

VII DIRECTORS REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).