



**DULUTH INTERNATIONAL AIRPORT**

**Travel Globally. Fly Locally.**

**DULUTH AIRPORT AUTHORITY  
SPECIAL MEETING AGENDA  
JUNE 18, 2019**

**HANGAR 1  
SKY HARBOR AIRPORT**

**I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

**II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

A. Approval of May 21, 2019 Meeting Minutes.

**III \*DAA CASH DISBURSEMENTS**

A. Cash Disbursement Sheets #10, #11 and #11A, 2019. Construction Fund Sheet #6, 2019.

**IV \*CORRESPONDENCE**

- A. Duluth International Airport Runway 9/27 Reconstruction Project News Releases: May 10, 2019 "Tenant and Airfield User Notice", May 20<sup>th</sup>, 2019 Project Update "Runway 9/27 Closure" and "Final Phase of Runway 9/27 Reconstruction to Begin".
- B. May 10 2019 Working Group III Minutes
- C. May 28, 2019 Notice Letter from DAA to Duluth Airport Tenants and Businesses Regarding July 20 – 21 Duluth Air Show Upgraded Security Policy.
- D. June 2, 2019 E-Mail from Monaco Air Foundation with Summary of May 2019 Activities.
- E. June 4, 2019 Letter from MN State Auditor to DAA Regarding Completion of Audit for the Year Ended December 31, 2018.
- F. June 6, 2019 Monthly Duluth International Airport Tenant Operations Meeting Minutes.
- G. Press Releases: May 22, 2019 DNT "Dante Tini's Remains Return Home 77 Years After He Perished at Pearl Harbor" and May 23, 2019 Star Tribune "Decades After Pearl Harbor, a Minnesota Sailor's Remains are Coming Home".
- H. Runway 9/27 Reconstruction: Phase 3, Duluth International Airport (DLH), Project Newsletter #2, #3 and #4.
- I. June 10, 2019 Monthly Construction Project Progress Report, Duluth International Airport, Runway 9/27 Reconstruction, Phase 3, Report #1,
- J. Link for Metropolitan Airports Commission (MAC) Minutes --  
<https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

**V OPPORTUNITY FOR PERSONS TO BE HEARD**

## **VI OLD BUSINESS**

- A. Resolution to Approve Duluth Air & Aviation Expo Air Show and Exhibition Agreement Between the Duluth Airport Authority and Kernz & Kompany.

## **VII NEW BUSINESS**

- A. Resolution Authorizing Lake Superior College to Sublease Its City Owned Hangar Property at Duluth International Airport to Kernz & Kompany, Inc. for Use at Year 2019 Airshow.
- B. Resolution to Award a Contract to Northland Contractors of Duluth, Inc., in the Amount of \$3,113.750 (Base Bid) for the Duluth Sky Harbor Airport, Runway Realignment Project Phase 3.
- C. Resolution to Accept Purchase Order Quotation from Boreal Natives in the Amount of \$34,490 for the Mitigation Package for the Duluth Sky Harbor Airport, Runway Realignment Project Phase 3.
- D. Resolution to Approve SEH Work Order No. 2019-3 for Federal Aviation Regulations (FAR) Part 150 Noise Compatibility Study Update Duluth International Airport (DLH).
- E. Resolution to Approve the Scope of Work for the Federal Aviation Regulations (FAR) Part 150 Noise Compatibility Study Update.
- F. Resolution to Approve SEH Work Order No. 2019-6 for Construction Administration, Observation and Closeout, Mitigation Monitoring Services for Duluth Sky Harbor Airport, Runway Realignment Project Phase 3.
- G. Resolution to Approve SEH Work Order No. 2019-7 for Completion of an As-Built Airport Layout Plan (ALP) and Exhibit A Property Map for Duluth Sky Harbor Airport.
- H. Resolution to Approve the Memorandum of Agreement (MOA) No. 697DCM-19-L-00054 for Sky Harbor Airport Between the Duluth Airport Authority and Federal Aviation Administration
- I. Resolution to Approve the Selection of Duluth Airport Authority Officers.
- J. \*April 2019 Financial Report.
- K. \*May 2019 Accounts Receivables.
- L. \*May 2019 Airline Statistics (To Be Distributed At Meeting).

## **VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*