



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA SEPTEMBER 20, 2016

### AMATUZIO CONFERENCE ROOM THIRD FLOOR

#### **I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

#### **II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

- A. Approval of August 16, 2016 Meeting Minutes, July 28, 2016 and July 29, 2016 Air Service Review Session Minutes.

#### **III \*DAA CASH DISBURSEMENTS**

- A. Cash Disbursement Sheets #16 and #17, 2016 and Construction Fund Sheet #7, 2016.

#### **IV \*CORRESPONDENCE**

- A. August 12, 2016 Notice Letter from AAR to DAA Regarding the 2017 Runway 9/27 Reconstruction Plan.
- B. August 25, 2016 Letter from DAA to Mr. Ray McClelland Regarding Written Purchase Offer for St. Louis County Parcels 010-2710-01770 and 101-2710-01772.
- C. August 31, 2016 Letter from DAA to Citizens Committee for Environment Concerns Addressing Questions Raised at the August 16, 2016 Board Meeting.
- D. September 2, 2016 E-Mail from Monaco Air Foundation with Summary of August 2016 Activities.
- E. September 2, 2016 Copy of Letter from Minnesota Council of Airports (MCOA) to MnDOT Providing Input Into the Funding Rate Structure Proposed for Fiscal Year 2018 & 2019.
- F. September 6, 2016 Copy of Letter from MCOA to MnDOT Regarding State Zoning Reform.
- G. Thank You Letter from the Transportation and Logistics Research Center at UWS for Supporting the 2016 Aeronautics and Space Camp for Girls.

#### **V OPPORTUNITY FOR PERSONS TO BE HEARD**

#### **VI OLD BUSINESS**

- A. Presentation on the City of Duluth's Comprehensive Plan (Imagine Duluth 2035 – Forward Together) Mr. Keith Hamre and Mr. Adam Fulton.

- B. Resolution to Approve \_\_\_\_\_ as the Duluth Airport Authority Board Representative on the Monaco Foundation Board of Directors.

## **VII NEW BUSINESS**

- A. Resolution to Accept and Approve the MnDOT Air Service Marketing Grant for a Total Amount of \$61,517 and to Authorize the Authority's President and Secretary to Execute Contingent upon Receiving the Grant.
- B. Resolution to Approve the Terminal Space Lease Agreement between the Duluth Airport Authority and Aeronautical Radio, Inc.
- C. \*July 2016 Financial Report.
- D. \*August 2016 Accounts Receivables.
- E. \*August 2016 Airline Statistics.

## **VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*