



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA JUNE 21, 2016

AMATUZIO CONFERENCE ROOM THIRD FLOOR

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of May 17, 2016 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Cash Disbursement Sheets #9, #10 and #11, 2016 and Construction Fund Sheet #5, 2016.

IV *CORRESPONDENCE

- A. May 17, 2016 Survey Request From DAA to Duluth International Airport Customers, Business, and Friends.
- B. May 19, 2016 Notice Regarding DAA Commercial Vehicle Policy Meeting.
- C. May 19, 2016 Notification Letter to DAA From Enterprise Leasing Company Regarding Vehicle Rental Lease and Concession Agreement Option to Extend.
- D. May 22, 2016 DNT News Release "New Owners of Skyline Shuttle Plan to Expand the Service".
- E. Duluth International Airport News: May 23, 2016 – "Active Shooter Training Exercise", "Runway 9/27 Construction to Begin June 1st" and "Chicago Fourth Flight Option Returns to Duluth International Airport".
- F. May 27, 2016 Letter from the Office of the State Auditor to DAA Regarding Completed 2015 DAA Audit.
- G. June 1, 2016 E-Mail from Monaco Air Foundation with Summary of May 2016 Activities.
- H. June 2, 2016 Notification Letter From DAA in Conjunction with Duluth Airshow, TSA and Local Law Enforcement Agencies to Duluth Airport Tenant and Businesses Regarding Upgraded Security Policy for the July 9 – 10 Duluth Air Show.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Resolution to Approve the Lease Amendment Between the Duluth Airport Authority and Overland West Inc. dba Hertz Car Rental.
- B. Resolution to Approve the Lease Amendment Between the Duluth Airport Authority and Krenzen Corporation dba Budget Rent A Car.
- C. Resolution to Approve the Lease Amendment Between the Duluth Airport Authority and Sonju Enterprises, Inc. dba Avis Car Rental.
- D. Resolution to Approve the Lease Amendment Between the Duluth Airport Authority and Enterprise Holdings dba National/Alamo/Enterprise Car Rental.
- E. Resolution to Approve the Sky Harbor Short-Term Land Lease Agreement Between the Duluth Airport Authority and Jonathon Aero.
- F. Resolution to Approve the Sky Harbor Short-Term Hangar Lease Agreement Between the Duluth Airport Authority and Colin Hillman.
- G. Resolution to Approve a Short Term Land Lease Agreement Between the Duluth Airport Authority and McGough Construction Company.
- H. Resolution to Approve the Lease Amendment Between the Duluth Airport Authority and Lake Superior Helicopters. (To Be Distributed at Meeting.)
- I. Resolution to Approve the Amendment to Office Agreement Between the Duluth Airport Authority and SEH.
- J. Duluth Air Show 2016 Update, Mr. Ryan Kern, Kernz & Kompany.

VII NEW BUSINESS

- A. Resolution to Approve the Write Off Amount \$1,209.90 for Coffee Cabin Per Operating Policy #23.
- B. Resolution to Approve the Selection of Duluth Airport Authority Officers.
- C. *April 2016 Financial Report.
- D. *May 2016 Accounts Receivables.
- E. *May 2016 Airline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*