



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA MARCH 15, 2016

AMATUZIO CONFERENCE ROOM THIRD FLOOR

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of February 16, 2016 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Cash Disbursement Sheets #3, and #4, 2016 and Construction Fund Sheet #3, 2016.

IV *CORRESPONDENCE

- A. February 22, 2016 Copy of Request for Support Letter and Information from the Local Airline Service Action Committee (LASAC) to Senator Klobuchar and Senator Franken Regarding the Reauthorization of the Federal Aviation Administration.
- B. Duluth International News: WDIO News Release – February 17, 2016, “Main Runway Reconstruction Plan Poses Challenges for Airport Officials, Tenants”; DNT -- March 1, 2016 “Our View: One Vote Can Fix Two Aviation Woes”.
- C. February 17, 2016 E-Mail Notification from DAA to Commercial Vehicle Policy Stakeholder Group Regarding the Public Informational Meeting for the 2016 DAA Commercial Vehicle Policy; February 26, 2016 E-Mail Reminder for the Public Informational Meeting and March 1, 2016 E-Mail and Information Concerning the Commercial Vehicle Policy Informational Meeting.
- D. February 18, 2016 Letter from Gallagher & Kennedy DAA Regarding Sale of Hansen Lease and Rental, Inc. and Hansen Lease and Rental of Fargo, Inc. to Overland West, Inc.
- E. February 1, 2016 E-Mail from Monaco Air Foundation with Summary of February 2016 Activities.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Resolution to Approve the Duluth Airport Authority Operating Agreement for Third Party Contractor Ramp and Passenger Services at Duluth International Airport with DAL Global Services, LLC.
- B. Resolution to Approve the 2016 DAA Commercial Vehicle Policy.
- C. Resolution to Approve the Addition of 2016 Commercial Vehicle Permit Rates to the 2016 Rates and Charges Addendum (Effective January 1, 2016).

VII NEW BUSINESS

- A. Resolution Authorizing an Agreement to Insure Certain Duluth Airport Authority Property and Equipment Under the City of Duluth's Property Insurance Policy in the Amount of \$47,495.
- B. Resolution to Approve the Use of CFCs to Add and Improve Lighting in the Rental Car Area of the Parking Structure.
- C. Resolution to Approve Amendment 1 to the 2014 Air Show and Exhibition Agreement Between the Duluth Airport Authority and Kernz & Kompany, Inc. Amended and Restated.
- D. Resolution to Approve a One Year Extension of the Cleaning Service Contract Between the Duluth Airport Authority and Crystal Clean of the North, Inc./Marsden Building Maintenance, LLC.
- E. *December 2015 Financial Report.
- F. *February 2016 Accounts Receivables.
- G. *February 2016 Airline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*