



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA AUGUST 16, 2016

### AMATUZIO CONFERENCE ROOM THIRD FLOOR

#### **I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

#### **II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

A. Approval of July 19, 2016 Meeting Minutes.

#### **III \*DAA CASH DISBURSEMENTS**

A. Cash Disbursement Sheets #14 and #15, 2016.

#### **IV \*CORRESPONDENCE**

- A. July 14, 2016 Notice Letter from Curtis R Fisher to DAA to Exercise the Option to Occupy Parcel II in the Ground Lease Agreement. August 3, 2016 Thank You and Follow Up Letter from DAA to Curtis R Fisher For Discussion Related to Exercising the Option on Parcel II.
- B. July 15, 2016 Thank You Letter from Duluth Air & Aviation Expo to DAA for Support and Partnership for the 2016 Duluth Air Show.
- C. July 26, 2016 Letter from DAA to AAR Regarding Defining 60 Day Continuous Construction Schedule for Runway 9/27 for 2017. August 9, 2016 Letter from DAA to AAR Regarding Construction Schedule.
- D. July 27, 2016 Copy of Letter from Lake Superior College to City of Duluth Regarding Discontinuation of Aircraft Rescue and Fire Fighting Training Program.
- E. July 27, 2016 Thank You Letter from Congressman Rick Nolan to Mr. Tom Werner for Participation in Roundtable Discussion on Transportation and Economic Development with U.S. Secretary of Transportation Anthony Foxx.
- F. July 31, 2016 DNT News Article "Soaring Together: Local 'Aviation Cluster' Grows Up Around Cirrus".
- G. August 2, 2016 E-Mail from Monaco Air Foundation with Summary of July 2016 Activities.
- H. August 3, 2016 Letter from DAA to Monaco Air Duluth Regarding Lease Agreement to Old Maintenance Garage Warehouse 2.
- I. August 8, 2016 Letter from DAA to Delegation Members Updating Efforts to Accommodate Airport Tenants for the Runway Construction in 2017.
- J. August 11, 2016 Agenda for DLH Tenant Meeting for the Runway 9/27 Reconstruction.

- K. August, 2016 News Release from DAA “Duluth Airport Launches Above & Beyond Initiative”.

## **V OPPORTUNITY FOR PERSONS TO BE HEARD**

## **VI OLD BUSINESS**

- A. Resolution to Approve SEH Work Order #2016-4 for the Construction Administration, Observation, and Closeout Services for Duluth International Airport, Runway 9/27 Reconstruction, Phase 2.
- B. Committee Structure Discussion.

## **VII NEW BUSINESS**

- A. Presentation on the City of Duluth’s Comprehensive Plan (Imagine Duluth 2035 – Forward Together) Mr. Keith Hamre and Mr. Adam Fulton.
- B. Resolution to Approve \_\_\_\_\_ as the Duluth Airport Authority Board Representative on the Monaco Foundation Board of Directors.
- C. \*June 2016 Financial Report.
- D. \*July 2016 Accounts Receivables.
- E. \* July 2016 Airline Statistics.

## **VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*