

**Joint Airport Zoning Board Minutes
December 10, 2015
Duluth International Airport
Amatuzio A Conference Room**

Chair Kevin Comnick welcomed everyone and called the meeting to order at 3:29 p.m.

1. Roll Call:

Present:

Kevin Comnick	Canosia	Bob Pearson	Duluth
David Kolquist	Hermantown	Steve Kossett	Rice Lake
John Kelley	Duluth	John Geissler	Hermantown
Teresa Koivula	Rice Lake	Betty Ramsland	Duluth
Kurt Brooks	Canosia		

Absent: Peter Stauber, St. Louis Co.; Frank Jewell, St. Louis Co. Alt.; Chris Dahlberg St. Louis Co.

Visitors: Blaine Peterson, Natalie Peterson, Mary Ann Wittkop, Andrew Samberg, Ray McClelland, Robert Quade, Suzanne Herstad

2. **Approval of Minutes of Previous Meetings:** Motion by John Geissler, seconded by Bob Pearson to approve the minutes of the September 17, 2015 meeting. All ayes, motion carried.
3. **Agenda Items:** Correction for communities report, officially City of Rice Lake, not Township. Motion by John Geissler to approve the agenda with correction. Seconded by Steve Kossett. All ayes, motion carried.

Betty Ramsland arrived to the meeting at 3:31 p.m.

4. Community Reports:

- a. Canosia Township – Going out for bid for a new fire truck; working on zoning ordinance, hiking and biking trails with surrounding communities and permitting process for storm water.
- b. City of Duluth – meetings between DAA and Kyle Deming, City of Duluth Planning regarding the DAA landscaping plan and finalizing construction permitting for the future Cirrus building projects.
- c. City of Hermantown – Community Development Director, Adam Fulton, is leaving Hermantown, will be missed. Position is being advertised.

- d. City of Rice Lake – no report.
- e. St. Louis County – not present, no report.

5. Opportunity of Citizens to be Heard:

- a. Ray McClelland, property owner, questioned the purpose of the Joint Airport Zoning Board. Chair Connick summarized on the past year meetings and explained any concerns expressed by communities would be answered and addressed in the new zoning ordinance. Public hearings will be held to address concerns. Discussion followed. Teresa Koivula detailed further on the JAZB actions.

6. Communications:

- a. No communications,.

7. Reports of Committees:

- a. Selection committee has been suspended until needed.

8. Unfinished Business:

- a. Chair Connick explained waiting for MnDOT's zoning statute changes. Questions and discussion followed.
- b. Blaine Peterson, DAA Director of Operations, updated on the Runway 9/27 project. Runway 3/21 will be utilized during this period -- spoke on safety and other factors. Detailed questions and discussion followed on the construction project. Mr. Peterson spoke on next steps and will update at future JAZB meetings. More discussion followed. Mr. Peterson was thanked for his update.

9. New Business, Motions and Resolutions

- a. Chair Connick mentioned at last meeting, in preparation for the new Minnesota zoning statute, requested each community document how they see their community moving forward to address any zoning concerns. Discussion followed. John Geissler presented the City of Hermantown's position on the current ordinance. Chair Connick recommended the other communities present their concerns at the next meeting. Mr. Peterson mentioned the MnDOT Aeronautics community zoning research meetings will be brought back in 2016.

- b. Chair Connick reported the 2016 scheduled meetings will be the first Thursday of March, June, September and December at 3:30 p.m. Mr. Peterson reported according to the by-laws, elections of officers are the first meeting of the year. Will be added to the agenda in March.

Adjourn: Motion by Betty Ramsland seconded by Steve Kossett, to adjourn the meeting. All ayes, motion carried. The meeting was adjourned at 4:05 p.m.

Respectfully Submitted,

Mary Ann Wittkop
Recording Secretary