

Joint Airport Zoning Board Minutes
March 7, 2019
Duluth International Airport
Amatuzio A Conference Room

Chair Kevin Connick welcomed everyone and opened the meeting at 3:30 p.m.

1. Roll Call:

Present:

Kevin Connick	Canosia	John Geissler	Hermantown
John Hegstrom	Rice Lake	Suzanne Herstad	Rice Lake
Steve Gerads	Duluth	Frank Jewell	St. Louis Co.
Dan Golen	Canosia	Eric Johnson	Hermantown
Beth Olson	St. Louis Co.	Steve Hanke	Asst. City Attorney

Absent: Jeff Anderson, Duluth

Visitors: Natalie Peterson, Mary Ann Wittkop, Don Monaco, Teresa Koivula, Steve Kossett, Scott Sannes, Kyle Deming, Darren Christopher

Chair Connick introduced and welcomed the new Rice Lake members Suzanne Herstad and John Hegstrom. Introductions around the table

2. **Approval of Minutes of Previous Meetings:** Motion by John Geissler, seconded by John Hegstrom to approve the minutes of the December 6, 2018 meeting. All ayes, motion carried.
3. **Agenda Items:** Motion by Frank Jewell. Seconded by Beth Olson. All ayes, motion carried.
4. **Community Reports:** Brief community updates around the table.
5. **Opportunity for Citizens to be Heard:** Mr. Don Monaco, Monaco Air Duluth, was invited to speak to the board regarding a Metropolitan Airports Commission (MAC) update. He is the owner of the Fixed Base Operations, Monaco Air Duluth, President of the Duluth International Airport Tenant Association and a Commissioner on the MAC. He explained the unique zoning situations in the metro area and offered MAC's available resources to help this Board define the relationship between economic development and safety concerns that would be acceptable to MnDOT Aeronautics. Mr. Monaco was thanked for his offer of assistance.
6. **Reports of Committees:**
No committees at this time.

Chair Connick requested the Board review the 2019 Draft Ordinance Outline handout and bring back any suggestions or ideas as this process moves forward.

7. Communications:

Chair Connick reviewed communications – correspondence from City of Rice Lake naming the two new JAZB appointments -- thanked the past members Steve Kossett and Teresa Koivula for their hard work and membership on this Board. E-mail from the City of Duluth announcing new Community Relations Officer -- the City of Duluth should have four members represented on this Board; two are open at this time. Board member Jeff Anderson has been unable to attend any meetings these last six months, Chair Connick will reach out to the new Community Relations Office requesting that the Duluth membership positions be considered and filled.

8. Unfinished Business:

- a. Chair Connick updated on the drafting of the new zoning ordinance. Recommended moving forward, communities bring forward any development concerns so they may be addressed in this process.
- b. JAZB has been notified with the new House bill number for the legislation, but do not have the Senate's number at this time. When the Senate bill number is known, will request all communities pass a resolution supporting the legislation and those will be sent to all representatives in the area. Questions and discussion followed.
- c. Mr. Scott Sannes, SEH, briefed on the process and timeline for the Master Plan. Questions followed.

9. New Business, Motions and Resolutions

Chair Connick discussed the importance of participation from all members. Due to current City of Duluth Board member Jeff Anderson, missing consecutive meetings Frank Jewell made a motion to have the City of Duluth remove Mr. Anderson and appoint another member to this Board. John Hegstrom seconded. All ayes, motion carried. Chair Connick will formally notify the City of Duluth of this action.

Chair Connick opened the meeting for any other topics. Detailed discussion and questions followed on the zoning ordinance outline and timeline. Consensus from the Board is to have all concerns and issues be addressed as soon as possible. Recommendation to have community concerns be prepared for submittal at the April meeting. Chair Connick will speak with Blaine Peterson, DAA, to present current zone maps and an updated safety zone presentation.

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Adjourn: Motion by Frank Jewell seconded by Beth Olson to adjourn. All ayes, motion carried. Chair Connick adjourned the March 6th JAZB meeting at 4:15 p.m.

Respectfully Submitted,

Mary Ann Wittkop
Recording Secretary