

**Joint Airport Zoning Board Minutes**  
**April 4, 2019**  
**Duluth International Airport**  
**Amatuzio A Conference Room**

Chair Kevin Connick welcomed everyone and opened the meeting at 3:33 p.m.

**1. Roll Call:**

**Present:**

Kevin Connick	Canosia	John Geissler	Hermantown
John Hegstrom	Rice Lake	Suzanne Herstad	Rice Lake
Steve Gerads	Duluth	Beth Olson	St. Louis Co.
Dan Golen	Canosia	Eric Johnson	Hermantown
Steve Hanke	Asst. City Attorney	Jeff Anderson, participated by conference call	Duluth

**Absent:** Frank Jewell, St. Louis Co.

**Visitors:** Blaine Peterson, Mary Ann Wittkop, Don Monaco, Teresa Koivula, Kaci Nowicki, Kyle Deming, Darren Christopher, Steve Overom, Wayne Boucher.

2. **Approval of Minutes of Previous Meetings:** Motion by John Geissler, seconded by Suzanne Herstad to approve the minutes of the March 7, 2019 meeting. All ayes, motion carried.
3. **Agenda Items:** Motion by Steve Gerads. Seconded by Eric Johnson. All ayes, motion carried.

3:36 p.m. Beth Olson arrived to the meeting.

4. **Community Reports:** Rice Lake and Hermantown representatives overviewed and detailed on the positions and recommendations from their communities on the draft zoning ordinance. Questions and discussion followed on safety considerations, consultant support and funding. Duluth -- Mr. Don Monaco has been appointed for Duluth representation on this Board, to be approved by the City Council April 8th. There is also a resolution to go before the City Council next Monday for support of the House and Senate files for the 2019 airport zoning reform. Chair Connick apologized and spoke on a resolution that was done in error at last month's meeting; Jeff Anderson is a Duluth representative.
5. **Opportunity for Citizens to be Heard:**
  - Ms. Teresa Koivula, City of Rice Lake Zoning Administrator addressed the board regarding clarification of public hearings and safety zones.

- Mr. Tom Werner, Executive Director DAA, presented a legislative update on the Minnesota Airport Zoning reform, explained and detailed on the multiple bills; recommended each community reach out to local delegations for support. Questions followed.
- Mr. Kyle Deming, City of Duluth Planning -- continuing to look at safety zones, hope to have updates next month.

**6. Reports of Committees:**

No committees at this time.

**7. Communications:**

Received an email update from Duluth Mayor Larson regarding appointment of Mr. Monaco and request for recommendations for anyone interested in serving to fill the last Duluth position.

**8. Unfinished Business:**

- a. Chair Connick invited Ms. Kaci Nowicki, SEH, to update. Ms. Nowicki presented a high level update on the Duluth International Airport Master Plan and Part 150 Noise Study. She overviewed and detailed on the background, general scope, public outreach methods, next steps and project timeline for both. She explained the connection for the Master Plan and Part 150 Study to airport zoning. Questions and discussion followed. Mr. Werner detailed further.
- b. Mr. Darren Christopher, RS&H presented on the airport safety zone and current zone maps. He outlined the land use background, study approach and literature review. He summarized on the accident data analysis, land use protection models and risk analysis. He spoke on the conclusions and overviewed on the airport zoning maps. Detailed questions and discussion followed.

**9. New Business, Motions and Resolutions:**

Chair Connick opened up the meeting for a consultant discussion. Discussion followed on moving forward. Mr. Blaine Peterson recommended a subcommittee be formed to develop a scope of work for a consultant. Suzanne Herstad moved to approve a subcommittee consisting of Chair Connick, John Geissler, Don Monaco, Suzanne Herstad, Steve Gerads, Steve Hanke and Kyle Deming for consultant work scope development. John Geissler seconded. All ayes, motion carried.

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Blaine Peterson overviewed and spoke on the 2019 draft ordinance timeline. This timeline will be updated with the consultant add on information. Chair Connick expressed his appreciation; he believes this is a good aggressive document moving forward.

The subcommittee meeting was scheduled for April 24<sup>th</sup>, at 3:30 p.m.

**Adjourn:** Motion by Suzanne Herstad seconded by Steve Gerads to adjourn. All ayes, motion carried. Chair Connick adjourned the April 4<sup>th</sup> JAZB meeting at 5:00 p.m.

Respectfully Submitted,

Mary Ann Wittkop  
Recording Secretary