



DULUTH INTERNATIONAL AIRPORT

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**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
NOVEMBER 20, 2018**

**DULUTH INTERNATIONAL AIRPORT
AMATUZIO CONFERENCE ROOM**

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

**II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA
ITEMS**

- A. Approval of October 10, 2018 Marketing Subcommittee Minutes and October 16, 2018 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

- A. Cash Disbursement Sheets #21 and #22, 2018. Construction Fund Sheet #13, 2018.

IV *CORRESPONDENCE

- A. October 11, 2018 Letter from the Local Airline Service Action Committee to Explore Minnesota Tourism Encouraging Them to Promote Use of Every Commercial Service Airport When Marketing Around the State.
- B. Weekly Duluth International Airport Tenant Operations Meeting Minutes October 16, 2018 Through November 1, 2018.
- C. Invitation to DLH Airport Stakeholders to Participate on the Airport Construction and Planning Work Group.
- D. November 6, 2018 E-Mail from Monaco Air Foundation with Summary of October 2018 Activities.
- E. Sky Harbor Runway Relocation Newsletter – Volume 9.
- F. Link for Metropolitan Airports Commission (MAC) Commission Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Resolution to Approve the Amendment to the Duluth Airport Authority Commercial Vehicle Policy.

VII NEW BUSINESS

- A. Resolution to Approve the Lake Superior Helicopters Operator Agreement and Space Lease Between the Duluth Airport Authority and Lake Superior Helicopters, LLC.
- B. Resolution to Approve the Facility Lease Agreement Amendment for Building 311 Between the Duluth Airport Authority and Cirrus Aircraft, Inc.
- C. Resolution to Approve the Professional Services Agreement Between the Duluth Airport Authority and SEH for the Duluth International Airport Master Plan Project.
- D. Resolution to Approve the Professional Services Agreement Work Order 2018-01 Between the Duluth Airport Authority and RS&H for the 148th Fighter Wing of the Minnesota Air National Guard MSA Utility System Repair.
- E. *September 2018 Financial Report.
- F. *October 2018 Accounts Receivables.
- G. *October 2018 Airline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).*