



DULUTH INTERNATIONAL AIRPORT

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**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
JANUARY 16, 2018**

**DULUTH INTERNATIONAL AIRPORT
AMATUZIO CONFERENCE ROOM**

***A Portion of this Meeting Will Be Closed for an Employee Performance
Evaluation and to Discuss Litigation Strategy with Legal Counsel***

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

**II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA
ITEMS**

A. Approval of December 19, 2017 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Cash Disbursement Sheets #25 and #26, 2017. Construction Fund Sheets #13, 2017 and #1, 2018.

IV *CORRESPONDENCE

- A. December 30, 2017 DNT News Release "Regional Airports Prep for Super Bowling Landings".
- B. Sky Harbor Runway Relocation Newsletter Volume #5.
- C. January 1, 2018 E-Mail from Monaco Air Foundation with Summary of December 2017 Activities.
- D. Link for Metropolitan Airports Commission (MAC) Commission Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

- A. Presentation on Terminal Business Service Center Concept.
- B. Discussion on Monaco Air Foundation Support Projects.

VII NEW BUSINESS

- A. Resolution to Approve the Safety/Security Consultant Agreement Between the Duluth Airport Authority and Richard Swanson.

- B. Resolution to Approve the NowCare Plus Support Agreement Between the Duluth Airport Authority and Amano McGann, Inc.
- C. Resolution Authorizing an Agreement to Insure Certain Duluth Airport Authority Property and Equipment Under the City of Duluth's Property Insurance Policy.
- D. Regular Meeting Temporarily Closed to the Public.
- E. Litigation Strategy Discussion with Legal Counsel in Regards to Litigation Commenced by PCiRoads, Inc. Against DAA Regarding Runway 9/27 Reconstruction Phase 1 and Phase 2 Construction Contracts. *This portion of the meeting will be closed to the public pursuant to Minn. Stat. 13D.05, subd. 3 (b).*
- F. Performance Evaluation of Executive Director, Tom Werner. *This portion of the meeting will be closed to the public pursuant to Minn. Stat. 13D.05, subd. 3 (a).*
- G. Regular Meeting Opened to the Public.
- H. Summary of Board Conclusions Regarding Performance Evaluation.
- I. Resolution to Approve DAA Executive Director's 2018 Work Plan.
- J. Resolution to Approve a One-Time Incentive Payment for the DAA Executive Director.
- K. *November 2017 Financial Report.
- L. *December 2017 Accounts Receivables.
- M. *December 2017 Airline Statistics.

VII DIRECTORS REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).