

**Joint Airport Zoning Board Minutes**  
**November 7, 2019**  
**Duluth International Airport**  
**Amatuzio Conference Room**

Chair Kevin Cornnick welcomed everyone and opened the meeting at 3:32 p.m.

**1. Roll Call:**

**Present:**

Kevin Cornnick	Canosia	Dan Golen	Canosia
John Hegstrom	Rice Lake	Brent Malvick	Duluth
Steve Gerads	Duluth	Don Monaco	Duluth
Margie Nelson	Duluth	Eric Johnson	Hermantown
John Geissler	Hermantown	Suzanne Herstad	Rice Lake
Frank Jewell	St. Louis Co		

**Absent:** Beth Olson; Steve Hanke Assistant City Attorney

**Visitors:** Mary Ann Wittkop, Kyle Deming, Kaci Nowicki and Darren Christopher (Participated by Phone).

2. **Approval of Minutes of Previous Meetings:** Motion by Suzanne Herstad to approve the minutes of the October 3, 2019 meeting, seconded by Eric Johnson. All ayes, motion carried.
3. **Agenda Items:** Motion by John Geissler to approve the agenda items. Seconded by Eric Johnson. All ayes, motion carried.
4. **Community Reports:** Brief community updates around the table.
5. **Opportunity for Citizens to be Heard:** None.

**Reports of Committees:** Chair Cornnick explained the comments from MnDOT have been received and the adjustment information requested has been resubmitted -- waiting on MnDOT for decision and funding availability.

Chair Cornnick spoke on the draft professional service agreement. He encouraged the members to review and formulate questions to be addressed at the December meeting. He recommended the December meeting be rescheduled to December 12th as DAA Executive Director Tom Werner has a previous commitment and would not be available December 5th. The Board agreed to move the December meeting to December 12<sup>th</sup>. Discussion followed on the work scope.

6. **Communications:** None.

7. **Unfinished Business:** Ms. Kaci Nowicki, SEH, presented on the Duluth Airport Authority Master Plan Runway 3/21 Technical Advisory Committee (TAC) progress. She overviewed on Runway 3/21, meetings, stakeholder's feedback, developed alternatives, impacts and cost estimates. She detailed on the chosen two alternatives and next steps. Questions and additional comments followed. Ms. Nowicki reviewed the Part 150 noise study process -- questions and discussion followed.

8. **New Business, Motions and Resolutions:** Official meeting of the Board of Adjustments will be in January, discussion followed.

**Adjourn:** Frank Jewell made a motion to adjourn the meeting. Don Monaco seconded. All ayes. Motion carried. Chair Cornick adjourned the November 7th JAZB meeting at 4:28 p.m.

Respectfully Submitted,

Mary Ann Wittkop  
Recording Secretary