

**Joint Airport Zoning Board Minutes
December 12, 2019
Duluth International Airport
Amatuzio Conference Room**

Chair Kevin Connick welcomed everyone and opened the meeting at 3:30 p.m.

1. Roll Call:

Present:

Kevin Connick	Canosia	Dan Golen	Canosia
John Hegstrom	Rice Lake	Suzanne Herstad	Rice Lake
Eric Johnson	Hermantown	John Geissler	Hermantown
Frank Jewell	St. Louis Co	Steve Hanke	Assistant City Attorney

Absent: Steve Gerads, Don Monaco, Margie Nelson, Brent Malvick, Duluth; Beth Olson, St. Louis County

Visitors: Mary Ann Wittkop, Tom Werner, and Darren Christopher.

2. **Approval of Minutes of Previous Meetings:** Motion by Suzanne Herstad to approve the minutes of the November 7, 2019 meeting, seconded by John Geissler. All ayes, motion carried.
3. **Agenda Items:** Motion by Suzanne Herstad to approve the agenda items. Seconded by Chair Connick. All ayes, motion carried.
4. **Community Reports:** Brief community updates around the table.
5. **Opportunity for Citizens to be Heard:** None.
6. **Reports of Committees:** Chair Connick spoke on the work scope and the RS&H professional services agreement. He invited Mr. Tom Werner, DAA Executive Director to speak on the timeline for this project. Mr. Werner overviewed the timeline and actions needed for the work scope process. Questions followed on the funding of this project and possible commitments from each community. Chair Connick recommended each Board member have discussions with their community regarding the work scope.
7. **Communications:** Chair Connick spoke on the letter from MnDOT with update information

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on the airport zoning statute. Discussion and questions followed on the letter and zoning ordinance process.

8. **Unfinished Business:** Chair Connick overviewed on the Board of Adjustment (BOD) membership and appointments. The next BOD meeting is scheduled for January. Discussion followed, Chair Connick asked communities to bring any recommendations for appointments at the next meeting.
9. **New Business, Motions and Resolutions:** Chair Connick recommended monthly JAZB meetings the first Thursday of every month, 3:30 p.m. to commence in February. Discussion followed on work scope steps.

Adjourn: Frank Jewell made a motion to adjourn the meeting. John Geissler seconded. All ayes. Motion carried. Chair Connick adjourned the December 12th JAZB meeting at 4:08 p.m.

Respectfully Submitted,

Mary Ann Wittkop
Recording Secretary