

**JOINT AIRPORT ZONING BOARD MEETING PARTICIPATION
BY TELEPHONE OR OTHER ELECTRONIC MEANS
PURSUANT TO MINNESOTA STATUTES SECTION 13D.021**

JUNE 4, 2020

3:30 p.m.

**Duluth International Airport
Amatuzio Conference Room**

AGENDA

1. Roll Call
2. Approval of Minutes:
 - a. May 7, 2020 Meeting Minutes
3. Agenda Approval
4. Community Reports
5. Public Input
6. Reports of Committees
 - a. Work Scope Committee Update
7. Communications
 - a. Email from City of Hermantown Regarding Custom Zoning Review
8. Unfinished Business
 - a. Board of Adjustments
9. New Business, Motions and Resolutions

2a.

Draft

Joint Airport Zoning Board Minutes

May 7, 2020

Duluth International Airport

Amatuzio Conference Room

Chair Kevin Connick welcomed everyone and opened the meeting at 3:30 p.m. This Joint Airport Zoning Board meeting participation is being held by telephone or other electronic means pursuant to Minnesota Statutes Section 13D.021.

1. Roll Call:

Participating:

Kevin Connick	Canosia	Dan Golen	Canosia
John Hegstrom	Rice Lake	Suzanne Herstad	Rice Lake
Eric Johnson	Hermantown	John Geissler	Hermantown
Steve Gerads	Duluth	Don Monaco	Duluth
Brent Malvick	Duluth	Frank Jewell	SLC
Keith Musolf	SLC		

Absent: Steve Hanke, Deputy City Attorney

Visitors (Participating by telephone or other electronic means): Mark Papko, Mary Ann Wittkop, Darren Christopher, Ken Ibold, Rosario Souto, RS&H, Kevin Carlson MnDOT.

- 2. Approval of Minutes of Previous Meetings:** Motion by Frank Jewell to approve the minutes of the March 5, 2020 meeting, seconded by John Geissler. Roll call -- all ayes, motion carried.
- 3. Agenda Items:** Motion by John Geissler to approve the agenda items. Seconded by Frank Jewell. All ayes, motion carried.
- 4. Community Reports:** Brief community updates, including COVID-19 responses around the table.
- 5. Opportunity for Citizens to be Heard:** None.
- 6. Reports of Committees:** Mr. Mark Papko, DAA Director of Operations and Mr. Darren Christopher, RS&H, spoke briefly on the zoning background work and reaching this point. Mr. Ken Ibold was introduced to present. There were technical issues -- moved on to New Business.

9. **New Business, Motions and Resolutions:** Chair Cornnick spoke on the custom zoning regulations. Questions and discussion followed. Frank Jewell moved to approve the resolution to establish and adopt custom zoning regulations per 2019 Minnesota Statutes, Chapter 360, Section 360.065 Custom Airport Zoning Standards. Don Monaco seconded. Roll call -- all ayes, motion carried. Moved to unfinished business.

7. **Communications:** None.

8. **Unfinished Business:** Chair Cornnick explained the Board of Adjustment (BOA) has not met at this time, will stay on the agenda. Moved pack to the Zoning presentation under Reports of Committees.

6. **Reports of Committees:** Mr. Ibold presented on the revisions to the zoning process. He overviewed and detailed on the recategorized zones and hazard areas. He introduced Ms. Rosario Souto to explain and summarize on the considered factors that were analyzed for custom zoning. She detailed on each custom zone boundary area. Questions followed. Mr. Christopher detailed further. Additional questions and discussion followed.

Detailed conversation followed on timeline for what is next – Work Scope Committee will continue to work on updating draft ordinance to finalize and be approved by each community for approval in June to send to MnDOT for review. Also, to have a timeline and options for the scheduling and notice of public hearings / public involvement -- making sure there is clear guidance for virtual or social distancing format. Each community was urged to remind their attorneys of this timeline.

Adjourn: Suzanne Herstad made a motion to adjourn the meeting. Don Monaco seconded. Roll call -- all ayes, motion carried. Chair Cornnick adjourned the May 7th JAZB meeting at 4:40 p.m.

Respectfully Submitted,

Mary Ann Wittkop
Recording Secretary

7a.

Mary Ann Wittkop

From: CH-Eric Johnson <eric.johnson@hermantownmn.com>
Sent: Wednesday, May 27, 2020 10:18 AM
To: Mary Ann Wittkop; comnick@msn.com
Subject: Custom Zoning Review

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Kevin and Mary Ann, I hope you are well. The City of Hermantown staff has been reviewing the draft ordinance, indemnification and RS&H prepared maps. Thank you for all of the hard work by the airport JAZB and your consultants on this matter. From our initial review of the maps it appears they match Hermantown's comments/requests regarding the Custom Zoning, which we thank you for.

City staff is looking at the maps and are inquiring if Zone 3 can encompass all of parcel 395-0010-00854? The proposed map includes a small triangle of this parcel in Zone 2 so by making this change the entire 24.19 acres would be in Zone 3 with the safety zone following the existing property line.

From reviewing parcel ownership, staff saw that parcels 395-0010-00800 and 395-0010-00810 are both tax forfeit and owned by the State. Has the airport/City of Duluth contemplated acquiring these properties? Hermantown would be receptive to these parcels being included in Zone 1 should the City or airport acquire them.

Lastly, can you provide the language describing Zones 1, 2 and 3? We are particularly interested in Zone 2 with what is allowed and it's parameters.

City staff plans on presenting this information to the City Council for their review and comment at the June 15 meeting after such time staff will provide the City's official position on Custom Zoning as identified in the airport/JAZB/RS&H prepared documents. Thank you again to all of you on this work. The City of Hermantown looks forward to continuing the great work being done on the custom zoning.

Thank you
Eric

Eric Johnson
Community Development Director

City of Hermantown

Working together to serve and build our community.

Hermantownmn.com - 218.729.3618

Eric.johnson@hermantownmn.com