



**DULUTH AIRPORT AUTHORITY  
MEETING AGENDA  
APRIL 20, 2021**

**DAA APRIL BOARD MEETING PARTICIPATION  
BY TELEPHONE OR OTHER ELECTRONIC MEANS  
PURSUANT TO MINNESOTA STATUTES SECTION 13D.021**

Click below to access meeting:

<https://duluthairport.com/wp-content/uploads/2021/04/4-DAA-April-Board-Notice.pdf>

**AMATUZIO CONFERENCE ROOM  
DULUTH INTERNATIONAL AIRPORT**

**I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

**II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

A. Approval of March 16, 2021 Meeting Minutes.

**III \*DAA CASH DISBURSEMENTS**

A. Operating Cash Disbursement Sheets #9 #10, #11, #12, and #13, 2021. Construction Fund Disbursement Sheet #3, 2021

**IV \*CORRESPONDENCE**

- A. April 2, 2021 E-Mail from Monaco Air Foundation with Summary of March 2021 Activities.
- B. Airport News -- April 2021 Aerotime Hub Article "U.S. Airlines Gauge Positive outlook on Surge in Leisure Travel Demand" and April 13, 2021 Aviation News Today "Fitch: Passenger Traffic Rebounds But 'Normal' Not In Sight".
- C. April 2021 Paper for Presentation at the 62<sup>nd</sup> International Meeting of the Transportation Research Forum, "Aviation Clusters: Addressing the Implications of COCID-19 and the CARES Act".
- D. Link for Metropolitan Airports Commission (MAC) Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

**V OPPORTUNITY FOR PERSONS TO BE HEARD**



## VI OLD BUSINESS

None

## VII NEW BUSINESS

- A. Resolution to Accept and Approve the MnDOT Grant for Air Service Marketing and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant.
- B. Resolution to Approve the License Agreement for the Display of Advertising Between the Duluth Airport Authority and Duluth Pack.
- C. Resolution to Approve the Food, Beverage and Retail Concession and Lease Agreement Between the Duluth Airport Authority and Oakwells Commuter Rail, LLC (Arrowhead Taphouse).
- D. Resolution to Approve the Land Lease Agreement Between the Duluth Airport Authority and the Beier Properties, LLC.
- E. Resolution to Approve the Sky Harbor Operator Agreement Between the Duluth Airport Authority and Lake Country Air, LLC.
- F. Resolution to Approve the Building 311 Mechanical Heating System Replacement Agreement Between the Duluth Airport Authority and the Jamar Company.
- G. Resolution Authorizing an Agreement to Insure Certain Duluth Airport Authority Property and Equipment Under the City of Duluth's Property and Boiler Insurance Policies in the amount of \$64,482.20.
- H. Resolution to Accept and Approve Airport Coronavirus Response Grant Program (ACRGP) grant 3-27-0024-067-2021 in the amount of \$1,641,598 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant.
- I. Resolution to accept Sky Harbor Airport Coronavirus Response Grant Program (ACRGP) grant 3-27-0025-016-2021 in the Amount of \$13,000 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant.
- J. \*February 2021 Financial Reports.
- K. \*March 2021 Accounts Receivables.
- L. \*March 2021 Airline, Cargo & Landline Statistics.

## VIII DIRECTORS REPORTS

**Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors at March 19, 2002).**