



DULUTH AIRPORT AUTHORITY MEETING AGENDA MAY 18, 2021

DAA MAY BOARD MEETING PARTICIPATION BY TELEPHONE OR OTHER ELECTRONIC MEANS PURSUANT TO MINNESOTA STATUTES SECTION 13D.021

Click below to access meeting:

<https://duluthairport.com/wp-content/uploads/2021/05/5-DAA-May-Board-Notice.pdf>

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of April 20, 2021 Meeting Minutes and April 29, 2021 Special Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #14 #15, #16, and #17, 2021. Construction Fund Disbursement Sheet #4, 2021

IV *CORRESPONDENCE

- A. April 26, 2021 Notice of Termination Letter from Hertz Overland West, Inc.
- B. April 20, 2021 Letter from Citizens Committee Environmental Concerns (CCEC) Regarding Good – Future Mitigation \$\$, Bad – Abatement of Sources, Ugly – Lack of Citizen Involvement and April 30, 2021 Response Letter from DAA to CCEC.
- C. April 21, 2021 Community Project Funding Application, Duluth International Airport.
- D. Airport News -- April 26, 2021 DAA Media Advisory “Duluth International Airport Press Conference to Announce New Air Service”; April 27, 2021 Press Release “Sun Country Announces New Nonstop Service from Duluth” and May 11, 2021 Fox 21 Article “Groome Transportation to Resume Shuttles from Duluth to MSP Airport”.
- E. May 1, 2021 E-Mail from Monaco Air Foundation with Summary of April 2021 Activities.
- F. Link for Metropolitan Airports Commission (MAC) Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.



V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

None

VII NEW BUSINESS

- A. Resolution Terminating Resolution Declaring a Special Emergency in Response to COVID-19 Dated April 21, 2020.
- B. Resolution Terminating Resolution Regarding Determination Under Minnesota Statutes, Section 13D.01 as to in-Person Meetings Dated April 14, 2020.
- C. Resolution Terminating Resolution Authorizing Modification of Leases in Response to the COVID-19 Emergency Dated April 21, 2020.
- D. Resolution to Approve the Retailer Concession Contract and Addendum Between the Duluth Airport Authority and Minnesota State Lottery.
- E. Resolution to Approve the Building 311 Mechanical Heating Systems Upgrade Between the Duluth Airport Authority and the Jamar Company.
- F. Resolution to Approve Write-Off of an Accounts Receivable Balance of \$15,000 for Donald J. Trump for President, Inc. Per Operating Policy #23.
- G. Resolution to Accept and Approve Airport Coronavirus Response Grant Program (ACRGP) Grant Addendum 3-27-0024-068-2021 in the Amount of \$33,311 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant and Any Amendments.
- H. *March 2021 Financial Reports.
- I. *April 2021 Accounts Receivables.
- J. *April 2021 Airline, Cargo & Landline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).*