



**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
OCTOBER 19, 2021**

**AMATUZIO CONFERENCE ROOM
DULUTH INTERNATIONAL AIRPORT**

Click below to access meeting by Microsoft Teams:

<https://duluthairport.com/wp-content/uploads/2021/10/10-DAA-October-Board-Notice.pdf>

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of September 21, 2021 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #35, #36 and #37, 2021. Construction Fund Disbursement Sheet #9, 2021

IV *CORRESPONDENCE

- A. September 10, 2021 Letter from Cirrus Aircraft to DAA Regarding Hangar 101 Site.
- B. Airport News: September 24, 2021 Post Bulletin “United to End Rochester Flights to Denver After a Year” and October 4, 2021 DLH Press Release “Airport Noise Compatibility Study Public Workshop & Hearing”.
- C. October 1, 2021, E-Mail from Monaco Air Foundation with Summary of September 2021 Activities.
- D. State of Minnesota Department of Transportation Findings, Conclusions and Order in the Matter of the Approval of Zoning Regulations for the Duluth International Airport.
- E. Press Release for Airport Noise compatibility Study Public Workshop to be held November 2, 2021.
- F. September 21, 2021 Letter from Reef Parking / Republic Parking System to DAA Summarizing Request Regarding the Minimum Annual Guarantee and Payment and October 1 2021 Response Letter from DAA to Reef Parking / Republic Parking.
- G. Link for Metropolitan Airports Commission (MAC) Minutes -- <https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.



V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

None

VII NEW BUSINESS

- A. Resolution to Accept and Approve COVID Relief Airport Rescue Grant (ARPA) grant in the amount of \$2,355,321 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant Agreement, Assurances, Related Documents, and Any Amendments.
- B. Resolution to Accept and Approve COVID Relief Airport Rescue Grant (ARPA) Concessionaire Relief grant in the amount of \$133,243 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant Agreement, Assurances, Related Documents, and Any Amendments.
- C. Resolution to Accept and Approve COVID Relief Sky Harbor Airport Rescue Grant (ARPA) grant in the Amount of \$32,000 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Grant Agreement, Assurances, Related Documents, and Any Amendments.
- D. Resolution to Approve the 2022 Rates and Charges Addendum for DLH.
- E. Resolution to Approve the Duluth Airport Authority 2022 Annual Budget.
- F. Resolution to Approve the Write-Off of an Accounts Receivable Balance of \$271,330.82 for Republic Parking Per Operating Policy #23 Due to the COVID-19 Pandemic Effect on Parking Lot Revenues.
- G. Resolution to Approve the First Amendment to the Airport Parking Facilities Management Agreement with Republic Parking.
- H. Resolution to Purchase Skid Steer (and attachments) from Ziegler CAT in the amount of \$94,220.00
- I. Resolution to Select Short Elliott Hendrickson (SEH) for Professional Airport Consulting Services for the replacement of Runway 3-21 Lighting and Signage project at the Duluth International Airport
- J. *August 2021 Financial Reports.
- K. *September 2021 Accounts Receivables.
- L. *September 2021 Airline (to be distributed at meeting), Cargo (to be distributed at meeting) & Landline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an () are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).*