



**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
JANUARY 18, 2022**

**AMATUZIO CONFERENCE ROOM
DULUTH INTERNATIONAL AIRPORT**

Click below to access meeting by Microsoft Teams:

<https://duluthairport.com/wp-content/uploads/2022/01/DAA-January-Board-Notice.pdf>

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of December 2, 2021 Special Board Meeting Minutes and December 21, 2021 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #44, #45, #46, 2021, and #1, 2022; Construction Fund Disbursement Sheet #13, 2021, and Operating ACH Payment Register #5, #6, 2021 and #1, 2022.

IV *CORRESPONDENCE

- A. December 28, 2021 Letters from DAA to Senator Amy Klobuchar, Senator Tina Smith and Congressman Pete Stauber Regarding the Infrastructure Investment and Jobs Act (IIJA) Programming Considerations.
- B. January 1, 2022, E-Mail from Monaco Air Foundation with Summary of December 2021 Activities.
- C. January 4, 2022 Letter from City Auditor to DAA Requesting the Annual Audit for Year Ending 2021.
- D. Airport News: January 5, 2022 Simple Flying Article “Playing to the Local Market: Sun Country’s Growth in the Midwest”; January 11, 2022 DNT Article “Duluth Airport Looks to Quell Noise Concerns” and January/February 2022 Duluthian Article “Bullish on the Future – Through Its Vision 2040 Master Plan, The Duluth Airport Authority Sets the Stage for Future Projects and Growth”.
- E. January 7, 2022 Letter from US Customs & Border (CBP) to DAA Regarding Removal of CBP Equipment from Current Location at DLH.



- F. Link for Metropolitan Airports Commission (MAC) Minutes --
<https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

None

VII NEW BUSINESS

- A. Resolution to Approve Operating Policy #28 Minimum Cash Balance Policy.
- B. Resolution to Approve Amendments to the Duluth Airport Authority's Strategic Plan 2020-2025.
- C. Resolution to Approve an Amendment to the Duluth Airport Authority Bylaws Article 3 to Include Attendance Expectations for the Board of Directors.
- D. *November 2021 Financial Reports.
- E. *December 2021 Accounts Receivables.
- F. *December 2021 Airline, Cargo & Landline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).