

Operations/Construction/Planning Update

- AFTIL Reimbursable Agreement (Air Traffic Control Tower Site Study)
- FAA Bipartisan Infrastructure Law (BIL/AIG) Funding – 5 Years
 - DLH - \$1,680,000
 - DYT - \$159,000
- Intern Posting
- Janitorial RFP Update



B. Resolution to Approve and Accept MnDOT Grant Award for the Air Traffic Control Tower (AFTIL) Siting Study between MnDOT and the Duluth Airport Authority.

Total Grant Amount:

State - \$398,894.33

Local - \$170,954.71



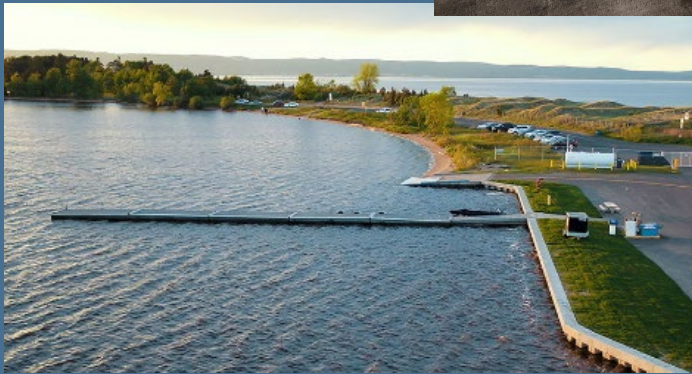
C. Resolution to Approve Work Order 2022–2 Between Duluth Airport Authority and Short Elliot Hendrickson, Inc. (SEH, Inc.) for Hangar 101 Environmental Assessment.

D. Resolution to Approve Work Order 2022–1 Between Duluth Airport Authority and SEH, Inc. for Terminal Building Assessment and Feasibility Study (DYT).



Total Cost: \$53,300.00

The project is funded at 70% by MnDOT (\$37,310) and 30% by DAA (\$15,990)



E. Resolution to Approve Purchase of 2022 GMC 2500HD and 2022 GMC Yukon from Kolar Chevrolet/GMC.

- 1) GMC 2500HD - \$54,969.98
- 2) GMC Yukon - \$62,109.35

Notes:

- Fleet programs are cancelled for 2022
- GMC has more reliable production times than other vehicle manufactures

F. Resolution to Approve the Janitorial Agreement between the Duluth Airport Authority and Kleen-Tech.

Statements submitted by the established deadline were evaluated based upon the follow criteria:

Evaluation Criteria	Weight %	Definition
Business Qualifications and Experience	20%	Proposer's successful experience providing this type of business service at campuses of similar size, general experience of the company, and/or experience of the individuals who have management responsibilities.
Financial Ability	10%	Proposer's financial condition and ability to obtain adequate financing to perform specifications as defined herein.
Operations Plan	25%	Proposer's ability to effectively provide local management to oversee operation of the janitorial service and building maintenance on a day-to-day basis and type, quantity and quality of services provided. The operations plan will include individual work plans for each staff member defining roles and responsibilities.
Quality of References	20%	Proposer's operations at similar sized locations and the quality of other reference checks received from other sources by the Airport.
Cost of Services	15%	Proposer's quoted price based on the value of service offered within the cost structure.
General Bid Compliance	10%	Proposer's compliance with respect to all sections of the request for bid.

The following is a timeline of the key dates:

- November 30th, 2021: The RFQ was posted publicly with City Purchasing and on the DAA's website.
- December 14th: Mandatory Pre-bid Meeting
- December 17th: Request for information were received and responded to.
- January 14th: SOQs from all proposing firms were due to the DAA.
- February 15th: DAA Staff recommends company selection and contract for DAA Board Approval.

F. Resolution to Approve the Janitorial Agreement between the Duluth Airport Authority and Kleen-Tech.

- 4 responses received (3 qualified submissions)
- One year agreement with (4) 1 – year options
- \$20,909/month

