



**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
APRIL 19, 2022**

**AMATUZZIO CONFERENCE ROOM
DULUTH INTERNATIONAL AIRPORT**

Click below to access meeting by Microsoft Teams:

<https://duluthairport.com/wp-content/uploads/2022/04/4-DAA-April-Notice.pdf>

I *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of March 15, 2022 Meeting Minutes.

III *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #7, #8, #9, #10, #11 and #12, 2022; Operating ACH Payment Registers #8, #9, #10, #11 and #12, 2022; Construction Fund Disbursement Sheet #3 and #4, 2022.

IV *CORRESPONDENCE

- A. March 14, 2022 Congratulation Letter from MN Council of Airports (MCOA) to DAA Executive Director, Mr. Tom Werner, for Being Selected for the Outstanding Leadership in the Promotion of Aviation in Minnesota Award.
- B. March 2, 2022, E-Mail from Monaco Air Foundation with Summary of March 2022 Activities.
- C. Link for Metropolitan Airports Commission (MAC) Minutes --
<https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

V OPPORTUNITY FOR PERSONS TO BE HEARD

VI OLD BUSINESS

None

VII NEW BUSINESS

- A. Resolution to Accept Grant Agreement between the Duluth Airport Authority and MnDOT in the Amount of \$53,300.00 (100%) for the Seaplane Base Improvements and AD Building Study at Sky Harbor Airport (DYT).



- B. Resolution to Accept Grant Agreement between the Duluth Airport Authority and MnDOT in the Amount of \$63,840.00 (70%) for the Hangar 101 Environmental Assessment at Duluth International Airport (DLH).
- C. Resolution to Award 2022 DYT Apron Rehab Project to KGM Contractors in the Amount of \$344,632.50.
- D. Resolution to Approve Work Order 2022-4 Construction Administration Agreement for DYT Apron Rehab Project between Duluth Airport Authority and Short Elliot Hendrickson, Inc.
- E. Resolution to Approve the Operating Agreement for Third-Party Contractor Ramp and Passenger Service Between the Duluth Airport Authority and Unifi Aviation, LLC.
- F. Resolution to Approve the Sky Harbor Air Tour Operating Agreement Between the Duluth Airport Authority and Weidendorf Investments LLC DBA Scenic Airrides.
- G. Resolution to Approve the Sky Harbor Airport Hangar 1 Seasonal Space Lease Agreement Between the Duluth Airport Authority and Weidendorf Investments LLC DBA Scenic Airrides.
- H. Resolution Seeking Exception to Duluth City Council Resolution 01-0324R Declaring Council's Policy on Residency of Members of Boards and Commission.
- I. *February 2022 Financial Reports.
- J. *March 2022 Accounts Receivables.
- K. *March 2022 Airline, Cargo Statistics & Landline Statistics.

VIII DIRECTORS REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).