



**DULUTH AIRPORT AUTHORITY  
MEETING AGENDA  
JUNE 21, 2022**

**AMATUZIO CONFERENCE ROOM  
DULUTH INTERNATIONAL AIRPORT**

**Click below to access meeting by Microsoft Teams:**

<https://duluthairport.com/wp-content/uploads/2022/06/6-DAA-June-Notice.pdf>

**I \*EXECUTIVE DIRECTORS REVIEW**

Information Letter to DAA Directors.

**II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**

A. Approval of May 17, 2022 Meeting Minutes.

**III \*DAA CASH DISBURSEMENTS**

A. Operating Cash Disbursement Sheets #16, #17, #18 and #19, 2022; Operating ACH Payment Registers #16, #17, #18 and #19, 2022 ; Construction Fund Disbursement Sheet #6, 2022.

**IV \*CORRESPONDENCE**

- A. May, 25, 2022 Official Notification Letter from DAA to Airport Tenants and Businesses Regarding Restriction of Access to Stebner Road During the July 16, 17 Air Show.
- B. Aviation News: May 25, 2022 Hermantown Star Article “Council Approves Airport Zoning”; DAA News Release “Duluth International Airport to Hold Triennial Full-Scale Airport Emergency Exercise”, June 2<sup>nd</sup>, 2022 WDIO “DLH Simulates Full-Scale Emergency Exercise”, FOX 21 “Duluth International Airport Conducts Large-Scale Disaster Exercise”, KBJR 6 “Duluth International Airport Hold Emergency Preparedness Drill”, Military.com “Exercise Makes Top 25 Military Photos of the Week”; June 3, 2022 WDIO News “Flights from Duluth to Ft. Meyers and Phoenix to Return in December”; June 8, 2022 Wall Street Journal “Want to Fly This Summer? Good Luck Traveling to a Small City”.
- C. May 31, 2022 and June 8, 2022 Tenant & Airfield User Notice; June 10, 2022 Duluth International Airport Summer Construction Newsletter.
- D. June 1, 2022, E-Mail from Monaco Air Foundation with Summary of May 2022 Activities.
- E. Link for Metropolitan Airports Commission (MAC) Minutes --  
<https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

**V OPPORTUNITY FOR PERSONS TO BE HEARD**



**VI OLD BUSINESS**

None

**VII NEW BUSINESS**

- A. Resolution to Approve the License Agreement for the Display of Advertising Between the Duluth Airport Authority and Twin Ports Dermatology.
- B. Resolution to Approve the Professional Services Master Services Agreement Between the Duluth Airport Authority and Landrum & Brown.
- C. Resolution to Approve the Third Amendment to the Lease Agreement for Building #305 Between the Duluth Airport Authority and Hydrosolutions of Duluth, Inc.
- D. Resolution to Approve the First Amendment to Operator Agreement and Office Space Lease Agreement By and Between the Duluth Airport Authority and Lake Superior Helicopters.
- E. Resolution to Authorize an Early Termination of the Sky Harbor Airport Hangar #5 Land Lease Agreement Between the Duluth Airport Authority and Lake Country Air, LLC.
- F. Resolution to Approve the Sky Harbor Airport Hangar #5 Land Lease Agreement Between the Duluth Airport Authority and Kris Karsell.
- G. Resolution to Authorize an Early Termination of the Sky Harbor Airport Hangar #8 Land Lease Agreement Between the Duluth Airport Authority and Salter 11X LLC.
- H. Resolution to Approve the Retailer Concession Contract and Addendum Between the Duluth Airport Authority and Minnesota State Lottery.
- I. Resolution to Approve Work Order 2022 – 6 between Short Elliot Hendrickson, Inc. and the Duluth Airport Authority for Design of a Snow Removal Equipment Building and Sky Harbor Airport.
- J. Resolution to Approve Work Order 2022 – 9 between Short Elliot Hendrickson, Inc. and the Duluth Airport Authority for Construction Administration of Taxiway A Phase 2 and Phase 4.
- K. Resolution to Approve the Selection of Duluth Airport Authority officers.
- L. \*April 2022 Financial Reports.
- M. \*May 2022 Accounts Receivables.
- N. \*May 2022 Airline, TSA, Cargo and Landline Statistics.

**VIII DIRECTORS REPORTS**

**Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).**