



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA AUGUST 16, 2022

AMATUZIO CONFERENCE ROOM  
DULUTH INTERNATIONAL AIRPORT

Click below to access meeting by Microsoft Teams:

<https://duluthairport.com/wp-content/uploads/2022/08/8-DAA-August-Notice-revised.pdf>

### I \*EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

### II \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of July 19, 2022 Meeting Minutes.

### III \*DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #24, #25, and #26, 2022; Operating ACH Payment Registers #24, #25 and #26, 2022; Construction Fund Disbursement Sheet #8, 2022.

### IV \*CORRESPONDENCE

- A. July 14, July 18, July 29, 2022 Duluth International Airport Summer Construction Newsletter.
- B. Aviation News: July 15, 2022 Thrifty Traveler Article "Sun Country's Newest Route is its Shortest; Just 85 Miles Long" and July 25, 2022 "Sun Country is Growing Fast: Could it Grow All the Way to Europe?"
- C. July 28, 2022, Letter from DAA to Hangar Tenant Regarding Hangar Inspection and Compliance Notification.
- D. July 31, 2022, E-Mail from Monaco Air Foundation with Summary of July 2022 Activities.
- E. August 1, 2022 Request Letter from Senator Amy Klobuchar, Senator Tina Smith and Congressman Pete Stauber to U.S. Customs & Border Protection Regarding Charging for After-Hours Customs Processing.
- F. Link for Metropolitan Airports Commission (MAC) Minutes --  
<https://metroairports.org/Airport-Authority/Metropolitan-Airports-Commission/Public-Meetings/Board-Meetings.aspx>.

### V OPPORTUNITY FOR PERSONS TO BE HEARD

### VI OLD BUSINESS

None



**VII NEW BUSINESS**

- A. Resolution to Accept and Award Contract between the Duluth Airport Authority and Shafer Contracting Co, Inc. for the Construction of Taxiway A Phase 2 & 4, and Phase 1 of the Midfield Ramp.
- B. Resolution to Approve Work Order 2022-14 between the Duluth Airport Authority and Short Elliot Hendrickson for the Construction Administration of Midfield Ramp Reconstruction – Phase I.
- C. Resolution to Approve the Advertising Vendor Lease Agreement Between the Duluth Airport Authority and MediaUSA, Inc.
- D. Resolution to Approve the License Agreement to Display Advertising Between the Duluth Airport Authority and University of MN Duluth Athletics.
- E. Resolution to Approve the UMD Bulldog Sponsorship Agreement Between the Duluth Airport Authority and University of MN Duluth Athletics.
- F. Resolution to Support the Rally for Air Service Coalition.
- G. Resolution Appointing Director Elissa Hansen as the Duluth Airport Authority Representative on the Monaco Air Foundation Board.
- H. \*June 2022 Financial Reports.
- I. \*July 2022 Accounts Receivables.
- J. \*July 2022 Airline, TSA, Cargo and Landline Statistics.

**VIII DIRECTORS REPORTS**

*Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).*