



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA DECEMBER 20, 2022

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

*A Portion of this Meeting Will Be Closed Pursuant to Minn. Stat. § 13D.05, Subd. 3(a) To
Evaluate the Performance of the Executive Director*

I. *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of November 15, 2022 Meeting Minutes.

III. *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #36, #37, 38 and #39 of 2022; Operating ACH Payment Registers #36, #37, 38 and #39 of 2022; Construction Fund Disbursement Sheet #11 of 2022.

IV. *CORRESPONDENCE

- A. E-Mail from Monaco Air Foundation with Summary of November 2022 Activities; December 1, 2022
- B. Link for Metropolitan Airports Commission (MAC) Minutes --
<https://metroairports.org/archived-commission-meetings>

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None

VII. NEW BUSINESS

- A. Resolution to Approve DLH and DYT 2023 Capital Improvement Plan
- B. Resolution to Approve the Hangar 1 Seasonal Space Lease at Sky Harbor between Duluth Airport Authority and Jauss Aviation.



- C. Resolution to Approve Work Order KACC 2022-02 between the Duluth Airport Authority and Kraus Anderson for the Construction Management of the Federal Inspection Services Facility Update
- D. Resolution to Approve Sky Harbor Master Plan
- E. Resolution to Approve Work Order 2022-23 between the Duluth Airport Authority and Short Elliot Hendrickson (SEH, Inc.) for the Environmental Assessment of the Future Air Traffic Control Tower.
- F. Resolution to Approve the 2023 – 2025 Collective Bargaining Agreement Between the Duluth Airport Authority and Local 66 AFSCME Minnesota Council 5.
- G. Resolution to Approve the Submission of Proposed Edits to Chapter 4 of Duluth City Code
- H. The Meeting Will Now Close to the Public Pursuant to Minn. Stat. 13D.05 Subd.3 (a) to Evaluate the Performance of Executive Director, Tom Werner. The Meeting Will Reopen to the Public at the Time Announced Upon Completion of the Evaluation. Members of the Public Will Need to Log Out or Be Removed During the Closed Meeting and Will Need to Log Back Into the Meeting When it Reopens to the Public.
- I. Regular Meeting Reopened to the Public Pursuant to Minnesota Statutes Chapter 13D.
- J. Summary of Year 2022 Performance Evaluation of Executive Director.
- K. Resolution Authorizing an Annual Salary Compensation and a One-Time Incentive Payment of _____ to Executive Director Thomas J. Werner Pursuant to Employment Contract.
- L. Resolution to Approve Executive Director's 2023 Work Plan.
- M. *October 2022 Financial Reports
- N. *December 2022 Accounts Receivable
- O. *November 2022 Airline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).