



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA JANUARY 17TH, 2023

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

In accordance with the requirements of Minn. Stat. Section 13D.02, Board Member Jeff Anderson will appear remotely via interactive technology from the following public location: 202 7th St W in St. Paul.

I. *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of December 20th, 2022 Meeting Minutes.

III. *DAA CASH DISBURSEMENTS

A. Operating Cash Disbursement Sheets #40 and #41 of 2022; Operating ACH Payment Registers #40 and #41 of 2022; Construction Fund Disbursement Sheet #13 of 2022.

IV. *CORRESPONDENCE

- A. E-Mail from Monaco Air Foundation with Summary of December 2022 Activities; December 31, 2022
- B. Link for Metropolitan Airports Commission (MAC) Minutes -- <https://metroairports.org/archived-commission-meetings>
- C. Resolution of Appointment of Commissioner Harala to the Duluth International Airport Joint Zoning Board
- D. News Article: December 22, 2022 Airport Travel During the Holidays
- E. News Article: January 9, 2023 Duluth Airport turns to City Council for project funding support
- F. News Article: December 20, 2022 Duluth International prepares for bitter cold weather ahead of holidays

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None



VII. NEW BUSINESS

- A. Resolution to Approve Incentive Award Payments of \$400 Each, for Outstanding Performance Per DAA Operating Policy #5 to the Following Employees: Mr. Ryan Welch, Mr. John Graves, Mr. Ken Timm, Mr. Paul Sinnott, Mr. Dan Taylor, Mr. Wade Cossalter, Mr. Matt Johnson, Mr. Roger Engelmeier, Mr. Derek Anderson, Mr. Tristan Durfee, Mr. Justin Tibodeau, Mr. Nathan Evans, Mr. John Orrey, and Mr. Mike Felleron.
- B. Resolution to Approve the Second Amendment to Operatory Agreement and Office Space Lease Agreement by and Between Duluth Airport Authority and Lake Superior Helicopters.
- C. *November 2022 Financial Reports
- D. *January 2022 Accounts Receivable
- E. *December 2022 Airline Statistics, Landline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).