



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA MARCH 21, 2023

AMATUZIO CONFERENCE ROOM  
DULUTH INTERNATIONAL AIRPORT

*In accordance with the requirements of Minn. Stat. Section 13D.02, Board Member Jeff Anderson will appear remotely via interactive technology from the following public location: 202 7th St W in St. Paul.*

### I. \*EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors

### II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of February 21, 2023 Meeting Minutes

### III. \*DAA CASH DISBURSEMENTS

A. Operating Check Register Sheets #3, #4 and #5 of 2023; Operating ACH Payment Registers #3 and #4 of 2023; Construction Check Register #2 of 2023

### IV. \*CORRESPONDENCE

- A. E-Mail from Monaco Air Foundation with Summary of January 2023 Activities; February 1, 2023.
- B. Link for Metropolitan Airports Commission (MAC) Minutes --  
<https://metroairports.org/archived-commission-meetings>
- C. Northern News Now Article "Sky Harbor Renional Airport receives \$1.2 million infrastructure grant" Published 02/27/2023
- D. Northern News Now Article "Sky Harbor Airport to get federal funding for new terminal" Published 03/01/2023
- E. Star Tribune Article "MSP, Duluth airports get federal grants for terminal improvements" Published 03/01/2023
- F. LASAC Airport Legislative Priorities Letter to Congressman Pete Stauber Dated 02/16/2023
- G. LASAC Airport Legislative Priorities Letter to Senator Tina Smith Dated 02/16/2023
- H. LASAC Airport Legislative Priorities Letter to Senator Amy Klobuchar Dated 02/16/2023
- I. LASAC Proposed Amendments Letter to Sen. Judy Seeberger Dated 02/21/2023



**V. OPPORTUNITY FOR PERSONS TO BE HEARD**

**VI. OLD BUSINESS**

None

**VII. NEW BUSINESS**

- A. Resolution to Approve Master Service Agreement between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for Planning, Engineering, Environmental, and Design Services
- B. Resolution to Approve Work Order 2023 – 3 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the design of the new General Aviation Terminal at Sky Harbor Airport (DYT)
- C. Resolution to Approve Reimbursable Agreement between the Duluth Airport Authority and the Federal Aviation Administration for the Preliminary Design support of the Air Traffic Control Tower Replacement Project
- D. Resolution to approve Addendum to Airport Ground Lease and Agreement by and between the Duluth Airport Authority and the City of Duluth
- E. Resolution to Approve Sponsorship Agreement Between the Duluth Airport Authority and St. Luke's Hospital of Duluth
- F. \*January 2023 Financial Reports
- G. \*February 2023 Accounts Receivable
- H. \*February 2023 Airline Statistics and Landline Statistics

**VIII. DIRECTOR'S REPORTS**

***Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).***