



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA APRIL 18, 2023

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

In accordance with the requirements of Minn. Stat. Section 13D.02, Board Member Jeff Anderson will appear remotely via interactive technology from the following public location: Hamilton Hotel, 1001 14th St NW, Washington, DC, 20005

I. *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of March 21, 2023, Meeting Minutes.

III. *DAA CASH DISBURSEMENTS

A. Operating Check Register Sheets #6, #7 and #8 of 2023; Operating ACH Payment Registers #5, #6, #7 and #8 of 2023; Construction ACH Register #1 and Construction ACH Register #1 Pay.gov payment of 2023.

IV. *CORRESPONDENCE

- A. E-Mail from Monaco Air Foundation with Summary of March 2023 Activities; April 2, 2023.
- B. Link for Metropolitan Airports Commission (MAC) Minutes --
<https://metroairports.org/archived-commission-meetings>
- C. WDIO Article "Airport leaders excited about turnaround cruising and additional passengers" - Published March 28, 2023

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None

VII. NEW BUSINESS

- A. Resolution to Approve Operating Agreement by and between Quality Mechanical Services and Duluth Airport Authority.
- B. Resolution to Approve Ground Transportation and Operating Agreement Amendment One by and between The Landline Company and Duluth Airport Authority.
- C. Resolution to Approve the Retailer Concession Contract and Addendum Between the Duluth Airport Authority and Minnesota State Lottery.



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- D. Resolution to Approve Work Order 2023 - 1 between the Duluth Airport Authority and Kraus Anderson Construction Company for Construction Phase Services as part of the Ranch Hangar project at Duluth International Airport (DLH).
- E. Resolution to Award the Following Contracts for the Ranch Hangar Construction Project, Bid Package 1 of 1:

Work Scope		Contractor, City, State		Bid Amount	
WS 01-A	Construction Testing & Inspections	WSB & Associates, Inc. Duluth, MN	Base Bid: Alternate #1: Total Contract:	\$15,852.50 \$0.00 \$15,852.50	
WS 03-A	Concrete	Northland Constructors of Duluth, Inc. Duluth, MN	Base Bid: Alternate #1: Total Contract:	\$281,600.00 \$0.00 \$281,600.00	
WS 08-D	Specialty Doors	Nordpal Corporation D/B/A Midland Door Solutions West Fargo, ND	Base Bid: Alternate #1: Total Contract:	\$115,950.00 \$0.00 \$115,950.00	
WS 10-B	Signage Package	Duluth Electrical Contracting, Inc. Duluth, MN	Base Bid: Alternate #1: Total Contract:	\$16,203.00 \$0.00 \$16,203.00	
WS 13-G	Pre- Engineered Metal Building – Material Only	Radotich, Inc. Hibbing, MN	Base Bid: Alternate #1: Total Contract:	\$421,729.00 \$0.00 \$421,729.00	
WS 13-H	Pre- Engineered Metal Building – Erection Only	Radotich, Inc. Hibbing, MN	Base Bid: Alternate #1: Mandoor: Total Contract:	\$268,250.00 \$0.00 \$2,600.00 \$270,850.00	
WS 23-B	Combined Mechanical	A.G. O'Brien Plumbing and Heating Co. Duluth, WI	Base Bid: Alternate #1: Total Contract:	\$58,810.00 \$4,935.00 \$63,745.00	
WS 26-A	Electrical	Duluth Electrical Contracting, Inc. Duluth, MN	Base Bid: Alternate #1: Total Contract:	\$99,343.00 \$3,900.00 \$103,243.00	
WS 31-A	Site Clearing and Earthwork	Ulland Brothers, Inc. Cloquet, MN	Base Bid: Alternate #1: Total Contract:	\$474,180.00 \$0.00 \$474,180.00	
Total Base Bid:				\$1,754,517.50	
Total Alternate #1:				\$8,835.00	
Total Contracts Amount:				\$1,763,352.50	

- F. Resolution to Approve Work Order 2023 – 2 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for Construction Support of the Ranch Hangar project at Duluth International Airport (DLH).



- G. Resolution to Approve Work Order 2023 – 5 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Design of North Business Development Hangar Construction Project at Duluth International Airport (DLH).
- H. Resolution to Approve Work Order 2023 – 4 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Design of Midfield Ramp Hangar 105 Redevelopment Construction Project at Duluth International Airport (DLH).
- I. Resolution Authorizing an Agreement to Insure Certain Duluth Airport Authority Property and Equipment Under the City of Duluth's Property and Boiler Insurance Policies.
- J. Resolution to accept and approve the MnDOT Grant Agreement No. 1053224 for Air Service Marketing State Project No. A6091-SM031 and to authorize the Duluth Airport Authority's President and Secretary to Execute the Grant and any amendments.
- K. *February 2023 Financial Reports
- L. *April 2023 Accounts Receivable
- M. *March 2023 Airline Statistics, Landline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).