



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA MAY 16, 2023

### AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

*In accordance with the requirements of Minn. Stat. Section 13D.02, Board Member Jeff Anderson will appear remotely via interactive technology from the following public location: 202 7th Street West, St. Paul, MN 55102.*

#### I. \*EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

#### II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of April 18, 2023, Meeting Minutes.

#### III. \*DAA CASH DISBURSEMENTS

A. Operating Check Register Sheets #9 and #10 of 2023; Operating ACH Payment Registers #9, #10 and #11 of 2023; Construction ACH Register #2 of 2023.

#### IV. \*CORRESPONDENCE

A. E-Mail from Monaco Air Foundation with Summary of April 2023 Activities; May 1, 2023.

B. Link for Metropolitan Airports Commission (MAC) Minutes --

<https://metroairports.org/archived-commission-meetings>

C. MnDOT Letter from Robert Golish, dated 1/9/23 Announcing a Merit Award for Taxiway Alpha Project.

D. AAAE Article Dated April 19, 2023: Lawmakers Examine Workforce Challenges

E. PoliticoPro Article Dated April 25, 2023: Mayday in rural America: What happens when airlines leave a city.

F. DLH Construction Newsletter: Dated May 5, 2023

G. APEX Letter to Governor Walz Dated May 5, 2023

a. Environmental Justice Areas

b. Duluth Environmental Just Areas of Concern that may require Cumulative Impact Analyses

c. Duluth Air Permits Active

#### V. OPPORTUNITY FOR PERSONS TO BE HEARD

#### VI. OLD BUSINESS

None



**VII. NEW BUSINESS**

- A. Resolution to Approve Work Order 2023 – 06 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Construction Administration of the Taxiway C North at Duluth International Airport.
- B. Resolution to Approve Work Order 2023 – 07 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for Deice Tank and Pad Design and Construction Administration at Duluth International Airport (DLH).
- C. Resolution to Award Taxiway C North Mill and Overlay Construction Contract in the Amount of (TBD) to (TBD). (Will be updated after bid opening on 5/12)
- D. Resolution to Approve and Adopt Revised Operating Policy #18: Purchasing Policy.
- E. \*March 2023 Financial Reports
- F. \*May 2023 Accounts Receivable
- G. \*April 2023 Airline Statistics, Landline Statistics

**VIII. DIRECTOR'S REPORTS**

**Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).**