



**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
JUNE 20, 2023**

**HANGAR 1
SKY HARBOR AIRPORT**

I. *EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of May 16, 2023, Meeting Minutes.

III. *DAA CASH DISBURSEMENTS

A. Operating Check Register Sheets #11 - #15 of 2023; Operating ACH Payment Registers #12 - #14 of 2023; Construction ACH Register #3 of 2023.

IV. *CORRESPONDENCE

- A. E-Mail from Monaco Air Foundation with Summary of May 2023 Activities; June 1, 2023.
- B. Link for Metropolitan Airports Commission (MAC) Minutes --
<https://metroairports.org/archived-commission-meetings>
- C. Duluth News Tribune Article Dated May 16, 2023: FAA eyes locations for Duluth airport tower.
- D. Duluthian Article Published May/June 2023: High-Flying Thrills
- E. DLH Construction Newsletter:
 - a. Dated May 19, 2023
 - b. Dated: May 26, 2023
 - c. Dated: June 2, 2023
 - d. Dated June 9, 2023
- F. Tenant and Airfield User Notice of Ranch Hangar Project, Dated June 12, 2023
- G. ATCT Funding Update to Area Legislators From Tom Werner
 - a. Email Dated June 1, 2023 to Representative Alicia Koslowski
 - b. Email Dated June 1, 2023 to Senator Jennifer McEwen
 - c. Email Dated June 1, 2023 to Representative Liz Olson
 - d. Email Dated June 1, 2023 to Senator Grant Hauschild
 - e. Email Dated June 1, 2023 to Representative Natalie Zeleznikar
- H. DLH Notification of Aviation Related Impacts to the Construction of the Proposed New Air Traffic Control Tower at Site 6, Dated June 1, 2023
- I. FAA Airport Traffic Control Tower (ATCT) Site 6 Concurrence Letter Signed June 2, 2023
- J. Email from Steve Bulwicz RE: Sky Harbor New Terminal, Dated June 10, 2023
- K. Letter to Chairman Sam Graves and Ranking Member Rick Larsen Re: Support Raise the Pilot Age, Dated June 12, 2023
 - a. RAA Myths & Facts
 - b. RAA Pilot Supply and air Service Loss



V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None

VII. NEW BUSINESS

- A. Resolution of Support of the Air Traffic Control Tower Replacement Project.
- B. Resolution to Accept and Approve Duluth International Airport MnDOT Maintenance and Operations Grant Contract 1053348 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Contract and Any Amendments.
- C. Resolution to Accept and Approve Sky Harbor Airport MnDOT Maintenance and Operations Grant Contract 1053349 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Contract and Any Amendments.
- D. Resolution to Approve Incentive Award Payments of \$1000 Each, for Outstanding Performance Per DAA Operating Policy #5 to the Following Employees: Mr. Ryan Welch, Mr. John Graves, Mr. Paul Sinnott, Mr. Dan Taylor, Mr. Wade Cossalter, Mr. Matt Johnson, Mr. Roger Engelmeier, Mr. Derek Anderson, Mr. Tristan Durfee, Mr. Justin Tibodeau, Mr. John Orrey, and Mr. Mike Felleron.
- E. Resolution to approve Master Service Agreement between EXP and the Duluth Airport Authority.
- F. Resolution to Approve Sponsorship Agreement Between the Duluth Airport Authority and AMSOIL INC.
- G. Resolution to Approve Sponsorship Agreement Between the Duluth Airport Authority and Duluth Pack.
- H. Resolution to Approve an Estoppel Agreement Between the Duluth Airport Authority and Cirrus Aircraft.
- I. Resolution to Approve Non-Disturbance, Recognition and Attornment Agreement Between the Duluth Airport Authority and Cirrus Aircraft.
- J. Resolution to Approve the Professional Services Master Services Agreement and Task Order 1 Between the Duluth Airport Authority and Decomm Aviation Consulting.
- K. Resolution to Approve the Selection of Duluth Airport Authority Officers.
- L. *April 2023 Financial Reports
- M. *June 2023 Accounts Receivable
- N. *May 2023 Airline Statistics, Landline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an (*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).