



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA JULY 18, 2023

### AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

#### I. \*EXECUTIVE DIRECTORS REVIEW

Information Letter to DAA Directors.

#### II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of June 20, 2023, Meeting Minutes.

#### III. \*DAA CASH DISBURSEMENTS

A. Operating Check Register Sheets #16 - #18 of 2023; Operating ACH Payment Registers #15 - #18 of 2023; Construction ACH Register #4 - #5 of 2023; Construction ACH Pay.gov Register #2 of 2023.

#### IV. \*CORRESPONDENCE

- A. Link for Metropolitan Airports Commission (MAC) Minutes --  
<https://metroairports.org/archived-commission-meetings>
- B. E-Mail from Monaco Air Foundation with Summary of June 2023 Activities; July 1, 2023.
- C. DLH Construction Newsletter:
  - a. Dated June 16<sup>th</sup>, 2023.
  - b. Dated June 23<sup>rd</sup>, 2023.
  - c. Dated June 30<sup>th</sup>, 2023.
  - d. Dated July 7<sup>th</sup>, 2023.
- D. GLC Minnesota State Update Dated May 23, 2023
- E. AirTAP Article Published June 26, 2023: Congratulations to the 2022 aviation award Recipients!
- F. Duluth Monitor Article Published July 3, 2023: Sky Harbor Airport Changes Planned
- G. AW Weekly Article Published June 14, 2023: SkyWest in Fight With Labor Unions Over Future of Air Service to Small Cities
- H. Simple Flying Article Published July 12, 2023: Some American Airlines Bus services Now Remain Security Screened Between Airports:  
<https://simpleflying.com/american-airlines-buses-remain-secure-between-airports/>

#### V. OPPORTUNITY FOR PERSONS TO BE HEARD

#### VI. OLD BUSINESS

None



**VII. NEW BUSINESS**

- A. Resolution to Approve Professional Services Agreement between Giant Voices and the Duluth Airport Authority
- B. Resolution to Approve Advertising Agreement between the Duluth Airport Authority and the University of Minnesota Duluth
- C. Resolution to Approve Advertising Partnership Between the University of Minnesota Duluth Athletics and the Duluth Airport Authority
- D. Resolution to Award and Approve the Sky Harbor (DYT) General Aviation Terminal Building Construction Contract Between the Duluth Airport Authority and Gardner Builders in the Amount of \$2,066,412
- E. Resolution to Approve Work Order 2023 – 10 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Construction Administration of the new General Aviation Terminal Building at Sky Harbor Airport (DYT)
- F. Resolution to Award and Approve the Sky Harbor (DYT) Snow Removal Equipment Building Construction Contract Between the Duluth Airport Authority and Gardner Builders in the amount of \$1,095,679
- G. Resolution to Approve Work Order 2023 – 09 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Construction Administration of the new Snow Removal Equipment Building at Sky Harbor Airport (DYT)
- H. Resolution to Award and Approve the Duluth International Airport (DLH) Taxiway A – Phase 3 Construction Contract Between the Duluth Airport Authority and KGM Contractors Inc. in the amount of \$11,197,150
- I. Resolution to Approve Work Order 2023 – 11 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Construction Administration of Taxiway A - Phase 3 and Taxiway C South
- J. Resolution to Approve Work Order 2023 – 12 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc. for the Design of Taxiway A Reconstruction - Phase 5
- K. Resolution to Approve and Adopt Revised Operating Policy #8: Lease, Agreement and Contract Policy and Remove Previously Adopted Operating Policies #6, #10, #16, and #25
- L. Resolution to Include the Previously Approved Public Art Policy in the Operating Policy Manual as Operating Policy #29 and Approve the Updated Appendix A
- M. Resolution to Include the Previously Approved Community Air Service Development Incentive Policy in the Operating Policy Manual as Operating Policy #30
- N. Resolution to Approve the Sky Harbor Hangar #1 Lease Agreement Between the Duluth Airport Authority and Tom Sullivan
- O. Resolution to Approve the Sky Harbor Float Storage Land Lease Agreement Between the Duluth Airport Authority and Jonathon Aero
- P. \*May 2023 Financial Reports
- Q. \*July 2023 Accounts Receivable
- R. \*June 2023 Airline Statistics, Landline Statistics

**VIII. DIRECTOR'S REPORTS**

**Items annotated by an (\*) are approved by consent and require no discussion or action unless questioned by a Director (In accordance with resolution passed by Directors on March 19, 2002).**