



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA OCTOBER 17, 2023

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I. * EXECUTIVE DIRECTORS REVIEW

- A. Information Letter to DAA Directors

II. APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of September 14, 2023, Board Retreat Meeting Minutes
- B. Approval of September 19, 2023, Meeting Minutes

III. DAA CASH DISBURSEMENTS

- A. Operating Check Register Sheets #25-27 of 2023; Operating ACH Payment Register # 26-29 of 2023; Construction ACH Register #08 of 2023.

IV. CORRESPONDENCE

- A. DLH Construction Newsletter:
 - i. Dated September 15, 2023.
 - ii. Dated September 22, 2023.
 - iii. Dated September 29, 2023.
 - iv. Dated October 6, 2023.
- B. DYT Construction Newsletter:
 - i. Dated September 19, 2023.
 - ii. Dated September 29, 2023.
- C. September 8, 2023: Persisting Pilot shortage strains growth prospects, reduces flights for regional airports like Duluth. MPR News.
- D. September 18, 2023: Klobuchar, Stauber Call On FAA To 'Expedite' Approvals for New DLH Air Traffic Control Tower. Fox21.
- E. September 26, 2023: Minnesota House Capital Investment Committee Bonding Tour makes a stop in Duluth. WDIO.
- F. September 28, 2023: Email from AAAE Aviation News Today
- G. September 30, 2023: September 2023 Monaco Air Foundation Report.

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None



VII. NEW BUSINESS

- A. Resolution to Approve Employee Incentive Awards for Natalie Baker in the Amount of \$1000 in Accordance With Operating Policy #5
- B. Resolution of Support for the Monaco Air Foundation to Grant Monaco Air Duluth \$14,100 in support of Air Service Development Activities Related to Sun Country Service.
- C. Resolution to Approve Work Order 2023-13 for the design of Midfield Ramp Phase 2 between Short Elliot Hendrickson, Inc. and the Duluth Airport Authority.
- D. Resolution to Approve Work Order 2023-15 for the design of the Runway 27 PAPI's between Short Elliot Hendrickson, Inc. and the Duluth Airport Authority.
- E. Resolution to Approve Transportation Network Company Operating Agreement between Lyft, Inc. and the Duluth Airport Authority.
- F. Resolution to Approve Transportation Network Company Operating Agreement between Rasier, LLC and the Duluth Airport Authority.
- G. *August 2023 Financial Reports
- H. *October 2023 Accounts Receivable
- I. *September 2023 Airline Statistics, Landline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).