



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA FEBRUARY 20, 2024

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I. *EXECUTIVE DIRECTOR'S REVIEW

- A. Information Letter to DAA Directors

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of January 16, 2024 Meeting Minutes

III. *DAA CASH DISBURSEMENTS

- A. Operating Check Register Sheets #2-4 of 2024; Operating ACH Payment Register #2-4 of 2024; Construction ACH Register #1-3 of 2024.

IV. *CORRESPONDENCE

- A. DLH Construction Newsletter:
 - i. Dated January 19, 2024.
- B. DYT Construction Newsletter:
 - i. Dated January 19, 2024.
- C. January 2024: "Wingless Travel" Takes Flight at Regional Airports. AirportImprovement Magazine.
- D. January 12, 2024: Duluth air travelers prepare for layovers ahead of weekend snow storm. Northern News Now.
- E. January 24, 2024: Duluth Airport prepares to welcome President Biden. Northern News Now.
- F. January 10, 2024: Letter to IT Modernization Steering Committee. Minnesota's Local Air Service Action Committee.
- G. January 22, 2024: Mayor Roger J. Reinert announces the City of Duluth's top 2024 legislative bonding priorities. City of Duluth Communications Office.
- H. February 2024: Stronger Together! 27th Annual Duluth & St. Louis County at the Capitol Days, March 6-7. Chamber Xpress.
- I. February 7, 2024: Letter to Senator Klobuchar Re: FAA Reauthorization – Enhanced Qualification Program Amendment. Minnesota's Local Air Service Action Committee.
- J. February 7, 2024: Letter to Senator Smith Re: FAA Reauthorization – Enhanced Qualification Program Amendment. Minnesota's Local Air Service Action Committee.
- K. February 8, 2024: Senate Committee Approves FAA Bill. AAAE Federal Affairs Airport Alert.
- L. February 10, 2024: Duluth seeks replacement of outdated air traffic tower. Star Tribune.



V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None

VII. NEW BUSINESS

- A. Resolution to Approve Sponsorship Agreement Between the DAA and ALLETE Inc.
- B. Resolution to Award Contract in the Amount of 83,624.00 to Parsons Electric for the Reconstruction of the Runway 27 Precision Approach Pathway Indicator (PAPI) Lights.
- C. Resolution to Approve Work Order 2024-1 between Short Elliot Hendrickson, Inc. and the Duluth Airport Authority for the Construction Administration of the Runway 27 PAPI Replacement.
- D. Resolution to Approve the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Sonju Enterprises Inc. (Avis Rent-A-Car).
- E. Resolution to Approve the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Krenzen Corporation (Budget Rent-A-Car).
- F. Resolution to Approve the Vehicle Rental Lease and Concession Agreement Between the Duluth Airport Authority and Enterprise Leasing Company of Minnesota, LLC (Enterprise Rent-A-Car, National Car Rental and Alamo Rent-A-Car).
- G. Resolution to approve Renewal Agreement between iFIDS and the Duluth Airport Authority.
- H. *December 2023 Financial Reports
- I. *February 2024 Accounts Receivable
- J. *January 2024 Landline Statistics

VIII. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).