



# DULUTH AIRPORT AUTHORITY

## Duluth Airport Authority

### Meeting Minutes

March 8, 2024

**MEETING LOCATION:** Amatuzio Conference Room, Duluth International Airport

**DIRECTORS PRESENT:** Kim Maki  
Kevin O'Brien  
Jeff Anderson  
Michael Henderson  
Jason Crawford

**DIRECTORS ABSENT:** Elissa Hansen

**OTHERS PRESENT:** Tom Werner, DAA Executive Director  
Joelle Bodin, DAA Dir. of Finance and Administration  
Natalie Baker, DAA Dir. of Marketing and Communications  
Jenny Delnay, DAA Administrative Coordinator  
Joseph J. Roby Jr., Johnson, Killen & Seiler

**OTHERS PARTICIPATING VIA ELECTRONIC MEANS:**  
Mark Papko, DAA Dir. of Operations  
Kathy Leon, DAA Confidential Bookkeeper

**CALL TO ORDER:** Dir. Maki called the DAA board meeting to order at 10:00 a.m.

Dir. Maki noted that Dir. Hansen is absent, but all other Directors are present in person. The only thing on the agenda is to discuss Case No. 69DU-CV-21-1668.

**I. \*EXECUTIVE DIRECTOR'S REVIEW**

A. N/A

**II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS AS INDICATED BY \*:**

A. N/A

**III. \*DAA CASH DISBURSEMENTS**

A. N/A

**IV. \*CORRESPONDENCE**

A. N/A.

**V. OPPORTUNITY FOR PERSONS TO BE HEARD**

A. None.

**VI. OLD BUSINESS**

A. N/A



**VII. NEW BUSINESS**

- A. The meeting will now close to the public as permitted by the attorney-client privilege (section 13D.05, subdivision 3 (b)) to discuss the Duluth Airport Authority's potential involvement in *Moline Machinery, LLC et al. v. City of Duluth*, Case No. 69DU-CV-21-1668, which disputes the City's calculation and assessment of storm water fees to nonresidential properties. The meeting will reopen to the public upon completion of the discussion. Members of the public will need to log out or be removed during the closed meeting and will need to log back into the meeting when it reopens to the public.
- Dir. Maki entertained questions or a motion.
    - Motion: Dir. Henderson
    - Second: Dir. O'Brien
    - Abstain: None
    - Result: This resolution was adopted unanimously
- B. Meeting Reopened to the Public Pursuant to Minnesota Statutes Chapter 13D.
- C. Resolution to Remain in the Class Action Lawsuit *Moline Machinery, LLC et al. v. City of Duluth*, Case No. 69DU-CV-21-1668.
- Dir. Maki entertained questions or a motion.
    - Motion: Dir. Anderson
    - Second: Dir. O'Brien
    - Abstain: None
    - Result: This resolution was adopted unanimously

**VIII. DIRECTOR'S REPORTS**

- A. Dir. Anderson expressed his gratitude to Dir. O'Brien, Dir. Maki, Mr. Werner and other airport staff for attending Duluth and St. Louis County Days for showcasing the Airport and Tower Project.

**ADJOURN:** Dir. Maki entertained a motion to adjourn the meeting.

- Motion: Dir. O'Brien
- Second: Dir. Crawford
- Abstain: None
- Result: This motion was passed unanimously

The meeting was adjourned at 11:12 a.m.

Respectfully submitted,

Jenny Delnay  
Administrative Coordinator

Approved: \_\_\_\_\_  
DAA Executive Director