



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA APRIL 16, 2024

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I. *EXECUTIVE DIRECTOR'S REVIEW

- A. Information Letter to DAA Directors

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of March 19, 2024 Board Meeting Minutes

III. *DAA CASH DISBURSEMENTS

- A. Operating Check Registers #7-8 of 2024; Operating ACH Payment Register #7-8 of 2024; Construction ACH Register #5 of 2024.

IV. *CORRESPONDENCE

- A. March 19, 2024: DLH Construction Newsletter.
- B. March 19, 2024: DYT Construction Newsletter.
- C. March 18, 2024: Letter of Support for Traffic Control Tower, Duluth Airport Authority. Duluth Building and Construction Trades Council.
- D. March 18, 2024: Rezoning request heard by City of Duluth's Planning Commission. City of Duluth.
- E. April 2, 2024: TSA LEO Reimbursement and Canine program. Email from TSA Federal Security Director.
- F. April 8, 2024: DLH Construction Newsletter.
- G. April 9, 2024: Duluth International Airport to hold open house for air traffic control tower project. Northern News Now.

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None

VII. NEW BUSINESS

- A. Resolution to Approve The Duluth Airport Authority's Air Service Incentive Policy and Incentive Program for the Duluth International Airport.



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- B. Resolution to Accept and Approve the MnDOT Grant Agreement No. 1056458 for Air Service Marketing State Project No. A6901-SM032 and to authorize the Duluth Airport Authority's President and Secretary to Execute the Grant and any amendments.
- C. Resolution to Approve Master Agreement between the Duluth Airport Authority and H+U Construction for the Construction of a New Air Traffic Control Tower
- D. Resolution to Approve Master Agreement between the Duluth Airport Authority and Jamar Companies for Airport Wide Mechanical, HVAC, and Building Automatic System Coordination
- E. Resolution to Approve Work Order 2024 - 5 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc for the Duluth International Airport Drainage Master Plan Study
- F. Resolution to Accept and Award the Contract in the amount of \$45,867.00 for the Plant Mitigation at the Sky Harbor Airport (DYT) between the Duluth Airport Authority and Prairie Restorations, Inc.
- G. Resolution to Accept and Award the Contract in the amount of \$233,200.01 between the Duluth Airport Authority and Urban Companies, LLC for the Demolition of Building 100.
- H. Resolution to Approve Work Order 2024 - 4 between the Duluth Airport Authority and Short Elliot Hendrickson, Inc for the Construction Administration of the Demolition of Building 100.
- I. Resolution to Approve Lease Agreement Between the Duluth Airport Authority and Chad's Pad, LLC
- J. Resolution to Approve Operator Agreement between the Duluth Airport Authority and Duluth Flying Club (Fly Duluth).
- K. *February 2024 Financial Reports
- L. *April 2024 Accounts Receivable
- M. *March 2024 Airline Statistics, Landline Statistics
- N. Resolution to Approve Federal Aviation Administration Non-Federal Reimbursable Agreement RA-006323 for the Design of a New Air Traffic Control Tower Project at the Duluth International Airport

VIII. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).