



DULUTH AIRPORT AUTHORITY

Duluth Airport Authority

Meeting Minutes

June 18, 2024

MEETING LOCATION: Amatuzio Conference Room, Duluth International Airport

DIRECTORS PRESENT: Kim Maki
Kevin O'Brien
Elissa Hansen
Jason Crawford
Michael Henderson
Sandy Hoff

DIRECTORS PARTICIPATING VIA ELECTRONIC MEANS:
Jeff Anderson

OTHERS PRESENT: Tom Werner, DAA Executive Director
Mark Papko, DAA Dir. of Operations
Jana Kayser, DAA Dir. of Business Development
Joelle Bodin, DAA Dir. of Finance and Administration
Jenny Delnay, DAA Administrative Coordinator
Andy Hoffmann, H+U Construction
Joe Uhlhorn, H+U Construction
Shawn McMahan, SEH

OTHERS PARTICIPATING VIA ELECTRONIC MEANS:
Tristan Durfee, DAA Sky Harbor Manager
Kathy Leon, DAA Confidential Bookkeeper
Robb Enslin, Duluth City Attorney
Dante Tomassoni, Cirrus
Phillip Scott, EXP
Samantha Hanson, Giant Voices
Don Monaco, Monaco Air Duluth
Kaci Nowicki, SEH

CALL TO ORDER: Dir. Maki called the DAA board meeting to order at 8:00 a.m. She noted that all directors are present, with Dir. Anderson attending remotely.

Dir. Maki invited Mr. Tom Werner to provide the Executive Director's Review.

I. *EXECUTIVE DIRECTOR'S REVIEW

Before proceeding to the Director's Review, Mr. Werner recognized Dir. Maki for her six years of service on the Duluth Airport Authority Board and that today was her last board meeting. Mr. Werner expressed his appreciation for all that Dir. Maki has contributed to the board over the years. Dir. Maki shared that it has been a great experience.

A. **Air Service:** Mr. Werner provided an update on the current air service with a presentation.



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- Mr. Werner presented year-to-date numbers. Year to date enplanements were down about 5%, mostly due to a decrease in Delta. United is seeing a 9% increase in enplanements and will start increasing their capacity. Load Factors are around 80% for both airlines, likely due to high prices, which will hopefully pick up over the summer.
 - Mr. Werner reported that multiple airlines are now reporting that they are able to fill their cockpits with qualified pilots, showing a relief in the pilot shortage. However, about 50% of current pilots are within 15 years of retirement, indicating there is still long-term impacts of this in the future.
 - Seat capacity will be up 11% this summer, with United upgrading flights this summer and Delta adding a fourth departure after July 7th.
- Mr. Werner stated that the Board Retreat scheduled for September will discuss the future of the Denver Route and he will be looking to the board at that time for a decision.
- Mr. Werner shared that that he was able to have conversations with multiple airlines at the Jumpstart Conference in May.
 - Sun Country requested marketing support to bring back their Ft. Myers route.
 - SkyWest shared that they may have capacity after filling their contracts with other airlines.
 - Delta shared that their MSP numbers will be back to 2019 service levels within a year. Initially post-pandemic recovery efforts were focused on the coasts but are now moving inland. This could help reduce layover times for connecting flights.
 - United shared that they have more capacity returning to the Chicago hub and were interested to see the DLH's incentive policy regarding Chicago capacities, which could apply to new or expanded services. They shared that a DLH to Denver route would likely be at least 2 years out for them, but it is a positive sign it is now on their radar, as they have about 90 gates allocated to United at Denver. They are struggling with their fleet given the Boeing Aircraft issues.
 - American is not likely to return to DLH as they are focusing on strengthening other routes.
 - Breeze had a good conversation and expressed interest in DLH service. Mr. Bown will be returning to next month's board meeting to show feasibility in pursuing this service with Breeze and the financial impacts of that. This could be an opportunity to partner with the Chamber Foundation.

B. Operations/Construction/Planning: Mr. Papko provided the following updates:

- Mr. Papko introduced H+U Construction with Mr. Joe Uhlhorn and Mr. Andy Hoffmann in attendance. Mr. Papko reminded the board that their pre-construction agreement was approved by the board last month. Mr. Uhlhorn and Mr. Hoffman shared an introductory presentation.
 - Mr. Hoffman shared that he is the President of H+U Construction and leads the pre-construction efforts. He is currently working on developing the GMPs. Mr. Uhlhorn shared that he is the Project Executive for this job and is responsible for subcontracting, risk management, scheduling and team oversight.
 - Mr. Hoffman shared they have been in business since 1983 and developed over 20 million square feet of public space in Minnesota, over 500 projects were delivered on schedule and on budget and served as Construction Manger for 80% of their projects. They have done over 25 aviation projects, including about 50% of projects at MSP. Mr. Uhlhorn shared that they are completing a Thief River Falls cargo hangar that is a similar project to the ATCT, since it has similar funding



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sources, works closely with the FAA and they served as CMAR. Mr. Hoffman stated that their MSP work regularly deals with eligible and ineligible portions, like we would have for the ATCT project, and requires extensive coordination.

- Mr. Hoffman is working now on finalizing the GMP for the portion of funding that has been received, which is due on Wednesday. They are also working on Cost Estimating to determine the most efficient ways to build the project, developing milestone schedule for a breakdown of the 20-month construction duration and procuring documents for bidding and breaking down what work is in each contract. Mr. Uhlhorn shared he is developing individual work scopes for each trade that will be one site, meeting FAA compliance regulations, such as Buy American, and starting the Bid Marketing Efforts.
- Mr. Uhlhorn stated once construction begins, he will act in more of a general contractor role, managing the budget, offering solutions for problems, and responsible for schedules. At the close of the project, Mr. Uhlhorn will help with turning everything over to the airport and coordinating the needed training. Throughout the project, he will also manage requests for information and will have a superintendent on site responsible for quality assurance and general conditions.
- Dir. Henderson thanked Mr. Hoffman and Mr. Uhlhorn for attending today. He asked what the most challenging piece of this project would be and how the Board could assist with it.
 - Mr. Uhlhorn shared that funding has been a challenge. They were counting on the state funding, so are now reevaluating the timelines to create a GMP with just the federal funds received. He stated this is not uncommon from other projects with similar funding sources.
- Dir. Hoff asked how the dynamic cost structure within construction for the last couple of years is impacting their cost estimates.
 - Mr. Hoffman shared that it appears material costs are beginning to level out quicker than expected. His last couple of projects have come back under budget, since they had projected the exponential growth of the last couple of years. There are still some longer lead times to anticipate, but the project timeline is long enough to accommodate that. Mr. Uhlhorn shared that another concern is labor costs, as several unions have recently gotten substantial raises, which is working through the rest of the trade unions. They are building these estimates into their GMPs.
- Dir. O'Brien asked about the onsite superintendent, if they have been identified yet and if the Board could expect a monthly update from them.
 - Mr. Hoffman shared that they are still selecting one but have a couple of options. He stated that the superintendent or Mr. Uhlhorn could coordinate to give regular updates.
- Mr. Papko shared that there have been challenges with funding for this project, with the state not securing a bonding bill, which caused the project funding to go from \$24 million to \$10 million for this phase. Logically, pending other funding changes, it makes sense to delay the groundbreaking until spring 2026. It will not impact the 20-month construction timeline. Enabling projects have still been done, so construction could start at any time. The FAA has announced that they may be releasing funds about 6 months earlier than last year. The Design timeframe will continue at its current pace with the plan to receive 100% design and cost estimates by the end of the year.



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- Dir. Hoff asked if the hope was to go back to the \$24 million in funding previously estimated.
 - Mr. Werner shared that there is not a target number. The DAA is hoping to maximize all funding sources. These projects must remain flexible. There are currently no contractual commitments to have a groundbreaking at a certain time. If there is no funding available, the project would not be built.
- Mr. Papko shared that H+U's GMP will come before the board next month.
- Construction:
 - Taxiway A – Phase 3 Construction: This project continues with Runway 3/21 being closed for a week to complete directional boring under the runway. It will have another closure for paving work in a few weeks. Tenants and Operators have been flexible and great to work with. There has been more concrete and more organic soil than expected, but within their allowances.
 - Building 100 Demo: This has been completed and grass is already growing on the site. This sets the stage for ATCT construction.
 - Hermantown Hydraulics did a ribbon cutting at their new location on Caribou Lake Road. Mr. Papko expressed his excitement to see them grow.
- The Airshow went well and the weather cooperated. There were no incidents at the event. There was slightly lower attendance, possibly due to the acts in the airshow and the early timing. Official numbers take a couple of months to receive. Looking forward to 2025, it will be held over July 4th. Contracts will include overtime/holiday pay recovery.
 - Mr. Papko shared that there is a second airshow happening over Lake Superior on July 31st. It will not be at the airport, but the planes will take off from the airport. This is being called the Air Spectacular with Canadian Forces Snowbirds and will be a one-day airshow to celebrate 100th year anniversary of the Canadian Air Force.
 - Dir. Hoff asked where specifically it is happening.
 - Mr. Papko shared that at the airport, the box is typically 2 miles by 700 feet. They will likely have a map on their website to identify the best viewing opportunities.
 - Dir. O'Brien asked if the DAA would receive any income from this airshow.
 - Mr. Papko shared that Military, including Canadian Military, does not pay landing fees, however the DAA would receive fueling concessions.
- Sky Harbor:
 - New Sky Harbor Airport Terminal: Mr. Papko shared that the punch list is almost completed, but the building is operating today. Furniture will be delivered soon.
 - New Snow Removal Equipment Building: The walk through was completed this week.
 - There is a ribbon cutting for the building on July 10th at 1pm.
 - Dir. Hoff offered his congratulations on the great work and accomplishments happening at Sky Harbor.
 - Cessna 180/185 Fly-in Recap: Mr. Papko shared that each type of aircraft has a National Club which does events. Sky Harbor was picked over two years ago to host the Cessna 180/185's first fly-in since the pandemic. Around 40 aircraft and 125 members attended. While the weather wasn't great, the event went really well. There were 250 aircraft operations over the weekend, including a fly out in the middle of the event to Isle Royale. The attendees were great to work with and the tenants were excited to talk with the incoming pilots. There were lots of compliments about how well the event was taken care of. No complaints from



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tenants were received about the increased traffic. With the success of this event and the new terminal/runway, there is an option to host larger events in the future.

- Dir. O'Brien asked if it is difficult to locate these national groups?
 - Mr. Papko confirmed that it is not difficult to locate the groups, as word spreads fast. Sky Harbor is a unique airport able to accommodate both land and amphibious aircraft.

C. Business/Property Development: Ms. Kayser provided an update on the following:

- Life Link Project Kick Off Recap: Ms. Kayser shared that there was a kickoff meeting on June 6th for this project following their success proposal to the RFP for the NBDA. This project has been a long time in the making, so it is exciting to see it moving forward. Ms. Kayser received the first draft of cost estimates from SEH and is developing a plan to move forward. She is also working with Mr. Enslin on the development agreement. Ms. Kayser will keep the board informed as this project continues.
- Airport Economic Development Summit: Mr. Kayser shared this is happening on July 16th in partnership with Kaplan and Kirsch. There is a 42 in-person attendance cap. Registration is currently at 31 in person and 9 virtual. Another reminder went out yesterday, so it is likely attendance numbers will increase.
- FBO Acquisition Due Diligence: Mr. Werner shared that work continues with the due diligence to put in an offer to purchase the FBO and is moving along well. While he cannot share specifics, he is excited about his opportunity. Mr. Werner shared that later he will ask the board to form a Task Force to allow a few board members to support Mr. Werner in this area. Throughout this process, Mr. Werner shared there has been great communication with Mr. Monaco and his team.

D. Financial Update: Ms. Bodin provided an update on the following:

- Audit Update: Ms. Bodin completed the Audit Exit Conference last week, with Dirs. O'Brien and Maki attending. The Auditors offered a clean opinion. There were a few verbal opinions to improve on, which will come before the board soon.
- 2025 Budget Kick-Off & Cycle: Ms. Bodin met with Dir. Henderson to discuss budgets. Ms. Bodin met with managers in the first week of June and will have one-on-one meetings with managers as needed. Then Operations Budgets are due to Mr. Papko in July, with the Full DAA draft together by August/September, to come before the board in September/October, and approved by Duluth City Council November/December.

E. Marketing/Communications: Mr. Werner provided an update on the following:

- Mr. Werner shared that Ms. Baker is now out on Maternity Leave until September.
- Sky Harbor Ribbon Cutting (July 10): Mr. Werner shared this event is at 1pm on July 10th and invitations will be going out shortly.
- Sky Harbor Art Show (June 15-30): This event highlighted a local artist in DYT's new facility and will be on display through June 30th. About 70 people attended the event last Saturday. This was a great event to get the public into the new terminal.
- Mr. Werner shared that there is a Media Plan Resolution for the next 12 months to align with the state's fiscal year.

F. Legislative Update: Mr. Werner provided an update on the following:

- The FAA Authorization Bill has been passed. The new bill includes increased amounts for AIP funding, discretionary grants, minimum entitlements, EAS funding and SCASD funding. It also requires the FAA to issue letters of intent for small airports when funding



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large projects that span multiple years. PFAS replacement program was authorized with \$350 million for new foam plus \$30 million to replace fire fighting vehicles. Still waiting for the Appropriation Bill to fund these programs.

- HF5157 & SF5242 DLH ATCT Bill: The state bonding request was not successful. Mr. Werner and Dir. Anderson have already started working on positioning for next year's budgets, including a bonding bill and being included with the Transportation Budget. Mr. Werner encouraged board members to speak with local legislators to keep the Tower Project at the front of mind. Their support will be critical in completing this project.
 - Dir. Anderson shared that there is a desire for a bonding bill next year on both sides of the aisle, but having a dual path is also helpful.
 - Dir. Hoff asked if there is a chance of the governor calling a special session for a bonding bill.
 - Dir. Anderson stated that the governor has stated he will not call a special session at this time.
 - Dir. Hoff asked for a list of local legislators who represent the airport.
 - Mr. Werner will put that together for the board.
 - Dir. Henderson asked if in lieu of the bonding bill not being issued, what is the repercussion on the FAA funding?
 - Mr. Werner shared that one is not tied to another. Based on our eligibility estimates, the project needs \$42 million in federal funding, which is funded at 95%. Anything that isn't eligible is 100% local share if state funding is not available. The state funding can cover the 5% match of federal funding or the local share. If federal funding doesn't go through, then will need to go back to the state to make up those funds, since this amount is not available locally. All partners understand the importance of this project to aviation in Duluth and the greater region but need support it fiscally.
- Upcoming Airport Terminal Program Grant Application: This is coming up faster than initially planned, so Mr. Werner and Mr. Papko are working to be prepared with the project team to submit as soon as July. Mr. Werner spoke with the delegation team in DC to align expectations with Executive Branch and DOT. They are working on a unified support of this project.
- \$45.9M to restore the LEO Reimbursement Program in FY25 DHS Appropriations Bill: The TSA unexpectedly had pulled the funding for LEO reimbursement, which had been relied on for years. Now in the FY25 Appropriation Bill, there is funding to restore this program. It is still going through committee process, but hopeful to restore it in the fall.
 - Dir. O'Brien asked if there will be a gap in the funding.
 - Mr. Werner stated there will be at least a 9-month gap, possibly more. Ms. Bodin noted that the last reimbursement ended May 1st.

G. Presentations/Tours/Travel Recap: Mr. Werner provided an update on the following:

- Mr. Werner shared that he attended the JumpStart Conference & Congressional Staff Meetings last month.

H. Other: Mr. Werner provided an update on the following:

- Mr. Werner shared that Ms. Briana Johnson will be joining the board next month and Mayor Reinert has also reappointed Dir. Kevin O'Brien to a second term.

- Dir. Maki thanked everyone for their reviews and moved to item II of the agenda.



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II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS AS INDICATED BY *:

- A. Approval of May 15, 2024 Meeting Minutes
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. O'Brien
 - Second: Dir. Crawford
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.

III. *DAA CASH DISBURSEMENTS

- A. Operating Check Registers #12-15 of 2024; Operating ACH Payment Register #12-16 of 2024; Construction ACH Register #7 of 2024; Construction ACH Pay.gov Register #2 of 2024.

IV. *CORRESPONDENCE

- A. DLH Construction Notice
 - i. May 16, 2024
 - ii. May 24, 2024
 - iii. June 3, 2024
 - iv. June 7, 2024
- B. DLH Building 100 Demolition Construction Notice
 - i. May 13, 2024
 - ii. June 11, 2024
- C. DYT Construction Newsletter.
 - i. May 15, 2024
 - ii. June 12, 2024
- D. May 14, 2024: Duluth Airport Authority Celebrates First Set of Hangars Built in 25 Years. Fox21Online.
- E. May 14, 2024: Duluth Airport Authority celebrates new hangar project. Northern News Now.
- F. June 5, 2024: Letter from Ryan Kern, President/Founder of Duluth Airshow.
- G. June 10, 2024: Email and Response regarding Data Practices Request for Midfield Ramp

V. OPPORTUNITY FOR PERSONS TO BE HEARD

- A. None.

VI. OLD BUSINESS

- A. None.

VII. NEW BUSINESS

- A. Resolution to Approve Amendment #1 between the Duluth Airport Authority and EXP, Inc, for the Design of a New Air Traffic Control Tower.
 - Mr. Papko shared that this is an amendment or change order to the design contract, as there have been a couple of items changed over the last couple of months. There were additional Geotech borings following the removal of Building 100, which were additional costs, but will pay off down the road. The Tower elevator was reconfigured based on FAA Tech Ops recommendations, which required additional wind tunnel testing. A 50% design submittal was also added to aid H+U in their estimates. There has been



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additional coordination with the city regarding the relocation of Stebner Road. The workorder included in the board packet was an overestimation, but the dollar figure in the resolution is the correct amount.

- Dir. Maki entertained questions or a motion.
 - Motion: Dir. Hoff
 - Second: Dir. Henderson
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.

- B. Resolution to Approve the Retailer Concession Contract and Addendum Between the Duluth Airport Authority and Minnesota State Lottery.
 - Ms. Kayser shared that this is an annual renewal, with this being at least the 4th year, to have the lottery machines in the terminal. There are no changes and is a one-year term.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. O'Brien
 - Second: Dir. Crawford
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.

- C. Resolution to Approve the Termination of Sky Harbor Hangar 1 Seasonal Hangar Lease and the Air Tour Operator Agreement effective May 1, 2024, Between the Duluth Airport Authority and Weidendorf Investments LLC DBA Scenic Airrides.
 - Ms. Kayser shared Scenic Airrides has been at Sky Harbor since 2002 but has decided not to return this summer. While Ms. Kayser is disappointed to lose a tour operator, they were not as successful as someone could be in this space. They did not offer Walk Up Services, which have been successful in the past. This termination will also open space in Hangar 1. Lake Superior Helicopters (LSH) is operating at Sky Harbor every weekend this summer, which they have not offered before.
 - Dir. Maki asked if LSH offers walk up services.
 - Ms. Kayser confirmed they did both walk up and pre-arranged.
 - Dir. Hoff asked if LSH could use the reservation shed vacated by Scenic Airrides.
 - Ms. Kayser stated they are not interested in that space. She is working with LSH to decide on the best positions/space/equipment needed for their operations. They are currently operating on the patio of the new terminal, which seems to be very visible and easy to locate for customers.
 - Mr. Papko shared that the location of the reservation shed is where he is hoping to bring food trucks to Sky Harbor in the future.
 - Dir. Maki asked if there is a plan to fill the hangar space.
 - Ms. Kayser confirmed there is high demand for hangar space. It is likely LSH's helicopter would use that space.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. Hoff
 - Second: Dir. Crawford
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.

- D. Resolution to Approve an Increased Maximum Price of \$110,000 on the Property and Equipment Insurance Agreement with the City of Duluth.



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- Ms. Bodin shared following the approval at DAA's last board meeting, the City of Duluth has increased their cost estimates on Insurance. It is currently estimated at \$103,000, but the City approved a max of \$110,000 at their city council meeting. Therefore, wanted to bring this updated amount before the board. The final numbers will be presented when finalized.
 - Dir. O'Brien asked if this is changing the maximum for the premium or in addition to the previously approved amount.
 - Ms. Bodin confirmed that this is the maximum.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. Henderson
 - Second: Dir. O'Brien
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.
- E. Resolution to Approve FY25 Marketing Plan and to Authorize Giant Voices to Place Media on Behalf of the DAA.
- Mr. Werner shared that Ms. Baker had completed this prior to her Maternity Leave. The Media Plan will continue to market to a diverse audience, including business and leisure travelers. Ads will include billboards, digital placements (including paid social posts and Google searches), print ads in business publications, and radio/TV spots. Mr. Werner shared a general schedule of different categories and the timelines. While this plan is for paid media, there will also be organic social posts planned for each month. The spending breakdown will be similar to last year, with a \$10,000 increase for digital spending. There is a total of \$142,000 planned for the 12 months, with \$112,000 from that being a state marketing grant and the remaining \$25,000 from DAA's budget.
 - Dir. O'Brien asked if the state grant has been consistent.
 - Mr. Werner shared that the grant is based on a formula based on the number of passengers. This is the highest amount the DAA has received since the pandemic.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. Henderson
 - Second: Dir. O'Brien
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.
- F. Resolution Approving the Creation of a Duluth Airport Authority Task Force on Fixed Based Operator Acquisition
- Mr. Werner shared that he values the board's support and advice on the complex issue of the possible acquisition of the Fixed Based Operator. In order to facilitate this, Mr. Werner is proposing the creation of a Task Force to include Dirs. Crawford, Hansen and Hoff as Task Force Members. They will serve as expert advisors and not in the capacity of Board Members during this process. This also works within the NDA terms. This does not relinquish any of the DAA Board's authority regarding final approval or acquisition. Members of the Task Force would still be voting members on any approval or acquisition.
 - Dir. Maki asked if there is any expectation of the Task Force to report back to the Board.
 - Mr. Werner recommended that he continue to be the voice reporting back to the board, but if the Task Force wishes to report back, they can. However,



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- there is an NDA in place surrounding this, so there is a need to be careful about the information shared in public forums.
- Dir. Maki expressed her thanks to the Task Force Members who stepped up to help navigate these conversations.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. O'Brien
 - Second: Dir. Henderson
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.
- G. Resolution to Approve Employee Incentive Award to Tristan Durfee in the amount of \$1,000.00.
- Mr. Papko reminded the board that earlier he had discussed how busy Sky Harbor has been. Mr. Durfee is the Sky Harbor Manager for the last year. During this time, Mr. Papko has had Mr. Durfee relocate to a temporary office space, and manage two construction sites, including dewatering processes, while still managing the airport and pulling off the large Fly-In Event. Mr. Durfee has worked 7 days in a row to accomplish all of this. In addition, Mr. Durfee went above and beyond to get additional training to help handle aircraft during the Fly-In. Mr. Papko shared that Mr. Durfee has been a model employee and is a young manager who will be crucial to the growth of the DAA.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. Hoff
 - Second: Dir. Crawford
 - Dir. Maki shared that with Mr. Werner's note from the board packet, it is clear Mr. Durfee does a very good job and is very dedicated to Sky Harbor.
 - Dir. Hoff stated he has been at Sky Harbor for 30 years with multiple airport managers and Mr. Durfee is a rock star and sets the right vibe for the new facility.
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.
- H. Resolution to Approve the Selection of Duluth Airport Authority Officers effective July 1, 2024.
- Dir. Maki recommended appointing Dir. O'Brien as President, Dir. Henderson as Vice President and Dir. Anderson as Secretary for the next year.
 - Dir. Maki shared that in her years as President, it has been great to work with everyone. She encouraged all board members to step up to officer positions as the roles become available. She is happy to be leaving the reins in Dir. O'Brien's hands, with the support of Dir. Henderson as Vice President and Dir. Anderson as Secretary.
 - Dir. Henderson stated that it was great working with Dir. Maki.
 - Dir. O'Brien shared that he has learned a lot from Dir. Maki about leadership and hopes to do as good at President as Dir. Maki has done.
 - Dir. Maki entertained questions or a motion.
 - Motion: Dir. Maki
 - Abstain: None
 - Result: This resolution was adopted unanimously by roll call.
- I. *April 2023 Financial Reports
- J. *June 2024 Accounts Receivable



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K. *May 2024 Airline Statistics, Landline Statistics

VIII. DIRECTOR'S REPORTS

A. Dir. O'Brien shared that the audit work that he participated in showed that Ms. Bodin and her team have done amazing work on this. He thanked Ms. Bodin for managing the financial end of this organization.

ADJOURN: The meeting was adjourned at 9:27 a.m.

Respectfully submitted,

Jenny Delnay
Administrative Coordinator

Approved: _____
DAA Executive Director