



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA AUGUST 20, 2024

### AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

#### I. \*EXECUTIVE DIRECTOR'S REVIEW

- A. Information Letter to DAA Directors

#### II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of July 16, 2024 Board Meeting Minutes

#### III. \*DAA CASH DISBURSEMENTS

- A. Operating Check Registers #19-21; Operating ACH Payment Register #20-23; Construction ACH Register #10.

#### IV. \*CORRESPONDENCE

- A. DLH Construction Notice
  - i. July 12, 2024
  - ii. July 19, 2024
  - iii. July 29, 2024: Runway 9/27 Closure THIS WEEKEND
  - iv. August 1, 2024: Taxiway A – Phase 3 Reconstruction Update
- B. July 2024: Letter from International 180/185 Club.
- C. July 2024: The Breeze of Park Point.
- D. July 2024: Airport of the Month – Duluth – DLH. Minnesota Flyer.
- E. July 10, 2024: Sky Harbor Airport hosts ribbon-cutting ceremony for new \$2.6 million terminal. Northern News Now.
- F. July 10, 2024: Sky Harbor Airport opens new terminal for pilots and passengers. WDIO.
- G. July 11, 2024: Sky Harbor Airport Soars to New Heights Opening New Terminal. Fox21.
- H. July 14, 2024: Sky Harbor Airport unveils new \$2.66 million terminal. Duluth News Tribune.
- I. July 16, 2024: Annual Certification Inspection Closeout. Federal Aviation Administration.
- J. July 19, 2024: DLH urges passengers to check flight status amid delays due to global IT outage. Northern News Now.
- K. July 21, 2024: July 19-22, 2024 operation, An update to Delta customers from CEO Ed Bastain. Delta News Hub.
- L. July 23, 2024: Duluth International Airport experiencing minimal issues following global tech outage. Northern News Now.



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- M. July 25, 2024: Reconstruction of Rice Lake Road to boost city's growth. Northern News Now.
- N. July 29, 2024: Letter to President Joseph Biden re: Duluth ATC Tower.
- O. July 29, 2024: Explore the Great Outdoors with Kids in Duluth, Minnesota. Chicago Parent.
- P. August 10, 2024: Discovery Flights takes off over the Iron Range. Northern News Now.

### V. OPPORTUNITY FOR PERSONS TO BE HEARD

### VI. OLD BUSINESS

None

### VII. NEW BUSINESS

- A. Resolution to Approve the Updated 2024 Rates and Charges Schedule for DLH.
- B. Resolution to Approve the Updated 2024 Rates and Charges Schedule for DYT.
- C. Resolution to Approve the Amended and Restated Operator Agreement between the Duluth Airport Authority and Monaco Air Duluth, LLC.
- D. Resolution to Approve the Space Lease Agreement between the Duluth Airport Authority and Monaco Air Duluth, LLC.
- E. Resolution to Approve the Peer to Peer Car Sharing Agreement between the Duluth Airport Authority and TURO Inc.
- F. Resolution to Approve Standard Space Lease between the United States of America Department of Transportation Federal Aviation Administration and Duluth Airport Authority.
- G. Resolution to Approve the Assignment of a Food, Beverage, Retail Concession, and Lease Agreement Between the Duluth Airport Authority and Oakwells Commuter Rail LLC to Tailwinds Hospitality Inc. effective August 27, 2024.
- H. Resolution to Approve the Lot 8 Land Lease Agreement between the Duluth Airport Authority and Yellow Dog Aviation, LLC.
- I. Resolution to Approve Work Order 2024-11 between Short Elliot Hendrickson, Inc and the Duluth Airport Authority for the Design of Midfield Ramp – Phase 3.
- J. \*June 2024 Financial Reports
- K. \*August 2024 Accounts Receivable
- L. \*July 2024 Airline Statistics, Landline Statistics

### VIII. DIRECTOR'S REPORTS

***Items annotated by an asterisk (\*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).***