



This Airline Crew Overnight Parking Agreement is entered into between the Duluth Airport Authority, hereafter "Authority," and the undersigned, hereafter "User" for the parking privileges as described herein.

Name: \_\_\_\_\_ Employer: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No: (\_\_\_\_\_) \_\_\_\_\_ E-mail address: \_\_\_\_\_

License Plate(s): \_\_\_\_\_  Motorcycle\*

Driver's License #: \_\_\_\_\_

Initial: \_\_\_\_\_ Proof of Employment Submitted with Application

Payment Method:  Invoice Quarterly  Invoice Monthly  
 Amount Paid in Full  Auto-charge Credit Card Monthly

The parking permit fee is \$612 annually or \$51 per month (including tax). User will pay the full monthly fee for a portion of any month permitted regardless of the date of purchase (i.e. if User obtains a permit on the 15<sup>th</sup> of the month, the fee for that month will be \$51). The parking fee will be pro-rated from the commencement date of the agreement (i.e. if the permit is purchased in April the charge will be \$459). Permit fees are subject to change annually as adopted by the Authority. Once the permit is purchased, there will be no refunds for the year.

FOR OFFICE USE ONLY
Employment Proof: _____
Permit #: _____
Received By: _____
Payment Type: _____
Payment Date: _____
Amount Paid: _____
Effective: _____

Payment is due prior to parking in the lot. Payment will be accepted in the form of cash, check or credit card. In the event of a returned check, Authority reserves the right to assess a \$50 service fee and require payment of both fees in cash. Permit must be returned upon demand, suspension, or termination of contract or employment or a \$50 fee will be charged.

**Parking in the permit parking lot for longer than 24 hours for non-business related activities (i.e. vacation) is prohibited** and may result in citation, fine, loss of parking privileges, and/or towing of vehicle at User's expense.

The crew overnight permit is valid for parking only in the first row of the northeast corner of the permit lot. There is no assigned parking space within the designated overnight parking area; parking is on a first come basis. Taking up more than one parking space is prohibited.

Proof of employment must be provided at the time of application. Parking permits are not transferable and are to be used only by the individual to whom they are issued. Sharing, gifting, or selling of a permit may revoke parking privileges.

**THE USER ACKNOWLEDGES THAT THE AUTHORITY AND THE CITY OF DULUTH ASSUME NO LIABILITY FOR ANY LOSS, DAMAGE, CLAIM, VANDALISM, DESTRUCTION, INJURY TO OR SECURITY OF PERSONS, OR PROTECTION OF PROPERTY OR VEHICLES IN ANY WAY ARISING OUT OF THIS AGREEMENT AND ARE HEREBY RELEASED, INDEMNIFIED AND HELD HARMLESS FROM SUCH LIABILITY BY USER.**

**BY USER SIGNATURE ON THIS PARKING AGREEMENT, USER ACKNOWLEDGES THAT USER HAS READ, UNDERSTANDS, AND AGREES TO ABIDE WITH THE TERMS AND CONDITIONS OF THIS AGREEMENT AS WELL AS THE PERMIT PARKING RULES AND REGULATIONS AS MAY BE AMENDED FROM TIME TO TIME (COPY IS AVAILABLE AT THE AUTHORIES' OFFICE).**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Duluth International Airport  
Permit Parking Rules and Regulations  
January 1, 2025**

*The following Permit Parking Rules and Regulations are established for the use of the Airport parking facilities (parking lots and garage), permit and/or parking garage opener, when applicable. Failure to follow any of the Permit Parking Rules and Regulations will be considered a breach of contract. Any breach in following these Rules and Regulations may result in a parking ticket being issued and/or User's vehicle(s) being immobilized or towed at their expense in addition to any other remedies available to the Authority.*

A valid permit is required to park in the permit parking lot and the parking garage. The permit must hang from the rearview mirror of the vehicle and be visibly displayed at all times while parked in Airport parking facilities. Permits are only valid for the parking facility for which they are issued. If a displayed permit is stolen or forged, or if the same permit number is found on more than one vehicle at a time, or if a permit or garage door opener is used to admit more than one vehicle at a time into a parking facility, that permit and/or garage door opener will automatically be deemed invalid. Any misuse of a permit or garage door opener will be considered a breach of these Rules and Regulations.

Airport parking facilities are to be used solely for the parking of permitted vehicles. The parking of unlicensed vehicles, vehicles displaying an expired license plate, uninsured vehicles, or general storage of vehicles is prohibited. Taking up more than one parking space and blocking traffic lanes is prohibited. The parking of all trailers, RVs, campers, and semi-tractors is prohibited and must not enter the parking facilities. Any damage, injury or loss of any kind incurred as a result of entering the parking facilities with the above listed vehicle is the sole responsibility of User and neither Authority nor the City of Duluth are liable for such damage, injury or loss.

The parking of vehicles that, in the sole discretion of Authority, are in any way injurious or dangerous to any persons or property, pose any kind of hazard or contain explosive or highly flammable, toxic or hazardous materials as defined under any federal, state, or local law or ordinance is expressly prohibited. The aforementioned will be considered a breach of these Rules and Regulations and may result in immediate towing at User's expense as well as other remedies as allowed by the Authority.

\*Motorcycle Parking must be cleared in advance through Authority's Administrative Office and Airport Security. Submit a picture of the motorcycle to keep on file. Airport Security will cite any motorcycle parked in the parking facilities that have not been cleared through Security.

Vehicles must be in a movable condition (no vehicle can be stored on blocks, and tires and batteries cannot be removed from vehicles). Except for replacing a dead battery or a broken windshield, the repair or maintenance of vehicles, including oil changes and brake repair, is prohibited. Abandoning a vehicle is prohibited.

Permits and garage door openers remain the property of Authority. Malfunctioning, lost, stolen or damaged permits or garage door openers must be reported to Authority's Administration Office at 218-625-7773 or [daa@duluthairport.com](mailto:daa@duluthairport.com). Lost, stolen or damaged permits and/or garage door openers will be replaced upon payment of a replacement fee at cost. Malfunctioning garage door openers will be replaced free of charge if returned to Authority.

A valid driver's license is required prior to permit. Neither Authority nor the City of Duluth (the "City") carries insurance on user's vehicle or its contents. It is the User's responsibility to insure User's vehicle and its contents. Neither Authority nor the City is responsible for any injury, claims, loss or damage to User, User's passengers, vehicle or its contents.

Authority reserves the right at any time and from time to time to refuse parking at the parking facilities for purposes of performing maintenance or repairs. Authority will use reasonable efforts to relocate you to another location for the period your normal parking facility is unavailable. No refund or credit will be issued for the period your normal parking facility is unavailable.

Enforcement actions for failing to follow these parking guidelines will include but are not limited to the following:

**First Offense:** Written warning.

**Second Offense:** Loss of parking privileges, for one month.

**Third Offense:** Vehicle is towed at owner's expense and/or permit is revoked. Should User's permit be revoked, User may purchase new permit after one hundred eighty (180) days from the date of revocation.