



# DULUTH AIRPORT AUTHORITY

## DULUTH AIRPORT AUTHORITY MEETING AGENDA FEBRUARY 18, 2025

### AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

#### I. \*EXECUTIVE DIRECTOR'S REVIEW

- A. Information Letter to DAA Directors

#### II. \*APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of January 21, 2025 Board Meeting Minutes

#### III. \*DAA CASH DISBURSEMENTS

- A. Operating Check Registers #1-#3-2025; Operating ACH Payment Register #2-#3-2025; Construction ACH Register #1-2025.

#### IV. \*CORRESPONDENCE

- A. January 22, 2025: Letter to Representative Mary Franson for Support of DLH ATCT Replacement. Annie Harala, St. Louis County Board of Commissioners and City of Duluth Mayor Roger J. Reinert. Letter.
- B. January 22, 2025: Letter to Representative Fue Lee for Support of DLH ATCT Replacement. Annie Harala, St. Louis County Board of Commissioners and City of Duluth Mayor Roger J. Reinert. Letter.
- C. January 22, 2025: Letter to Senators Sandy Pappas and Karin Housley for Support of DLH ATCT Replacement. Annie Harala, St. Louis County Board of Commissioners and City of Duluth Mayor Roger J. Reinert. Letter.
- D. January 30, 2025: Letter to Mr. Thomas Werner, DAA Executive Director from E. Lindsay Terry, Manager, U.S. Department of Transportation Federal Aviation Administration, Airport Division, Great Lakes Region - PFC Application Number 25-15-C-00-DLH Acknowledgement Letter.
- E. February 4, 2025: Construction at Duluth International Airport Impacts Local Economy. NNN.
- F. February 10, 2025: Letter to Senator Amy Klobuchar RE: Airport Legislative Priorities Spring 2025. DAA. Letter.
- G. February 10, 2025: Letter to Congressman Pete Stauber RE: Airport Legislative Priorities Spring 2025. DAA. Letter.
- H. February 10, 2025: Letter to Senator Tina Smith RE: Airport Legislative Priorities Spring 2025. DAA. Letter.



**V. OPPORTUNITY FOR PERSONS TO BE HEARD**

**VI. NEW BUSINESS**

- A. Resolution to Approve the Creation of a Duluth Airport Authority Task Force on Review of Board of Director Attendance Policies.
- B. Resolution to Approve Work Order 2025 - 2 between Short Elliot Hendrickson, Inc., and the Duluth Airport Authority for Expanded Project Scope / Supplemental Agreement for Preliminary and Final Design for the Taxiway A Reconstruction – Phase 6 Project at the Duluth International Airport.
- C. Resolution to Approve an Employee Incentive Award for Ryan Welch in the Amount of \$3000 in Accordance with Operating Policy #5.
- D. Resolution to Approve Installation of Luminary Art by Leonarda Boughton.
- E. \*December 2024 Financial Reports
- F. \*February 2025 Accounts Receivable
- G. \*January 2025 Airline Statistics, Landline Statistics

**VII. DIRECTOR'S REPORTS**

***Items annotated by an asterisk (\*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).***