



**DULUTH AIRPORT AUTHORITY
MEETING AGENDA
APRIL 15, 2025**

**AMATUZZIO CONFERENCE ROOM
DULUTH INTERNATIONAL AIRPORT**

- I. *COMMERCIAL VEHICLE POLICY LISTENING SESSION**
- II. *EXECUTIVE DIRECTOR'S REVIEW**
 - A. Information Letter to DAA Directors
- III. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS**
 - A. Approval of March 18, 2025 Board Meeting Minutes
- IV. *DAA CASH DISBURSEMENTS**
 - A. Operating Check Registers #5-2025; Operating ACH Payment Registers #5-6, 2025; Construction ACH Register #3-2025.
- V. *CORRESPONDENCE**
 - A. March 19, 2025: Duluth International Airport is Boosting the Twin Ports Economy. WDIO.com.
 - B. March 19, 2025: Duluth International Airport Plans to Invest Millions in Infrastructure in Coming Years. NNN.
 - C. March 20, 2025: Duluth Airport Contributes \$1.4 Billion to Local Economy. DNT.
 - D. March 20, 2025: Duluth Airport Generated More than \$200 Million in 2024. The Minnesota Star Tribune.
 - E. March 20, 2025: Duluth International Airport Announces Capital Improvement Plans and Highlight Economic Impacts. Fox 21 Online.
 - F. March 21, 2025: Senator Klobuchar Talks Frozen Infrastructure Funds During Duluth Visit. WDIO.com.
 - G. March 22, 2025: Duluth Aviation Linchpin Under New Ownership. DNT.
 - H. March 28, 2025: Commercial Vehicle Policy Update to DAA Board of Directors. Letter. Natalie Baker, Duluth Airport Authority.
 - I. April 2, 2025: Invitation to the Honorable Sean Duffy, Secretary of Transportation, to Tour the Air Traffic Control Tower and Cirrus Aircraft at the Duluth International Airport. Letter. Tom Werner, Duluth Airport Authority, and Dante Tomassoni, Cirrus Aircraft. CC: Senator Amy Klobuchar, Senator Tina Smith, and Congressman Pete Stauber.



- J. April 4, 2025: Our View: Duluth Airport Needs Investment, Our Continued Support. DNT.
- K. April 4, 2025: There's Still Time to Get a Real ID if You Plan on Flying Domestically. WDIO.com.

VI. OPPORTUNITY FOR PERSONS TO BE HEARD

VII. OLD BUSINESS

None.

VIII. NEW BUSINESS

- A. Resolution to Approve Employee Incentive Awards for Jana Kayser and Joelle Bodin in the Amount of \$3,000 each.
- B. Resolution to Accept and Award the Contract for the Acquisition of Snow Removal Equipment – High Speed Rotary Plow, Multi-Unit Vehicle, and Liquid Deicing Vehicle at the Duluth International Airport (DLH) between the Duluth Airport Authority and MB Companies Inc.
- C. Resolution to Approve the Retailer Concession Contract and Addendum Between the Duluth Airport Authority and Minnesota State Lottery.
- D. Resolution to Approve the Development Agreement for the NBDA Hangar between Critical Care Services, Inc. D/B/A Life Link III, and the Duluth Airport Authority. *To be provided to board members separately ahead of board meeting.
- E. Resolution to Approve Work Order 2025-5 between Short Elliot Hendrickson, Inc., and the Duluth Airport Authority for Construction Administration for the NBDA Hangar at the Duluth International Airport.
- F. Resolution to Approve the Award Contract for Construction Agreement for NBDA Hangar between Johnson Wilson and the Duluth Airport Authority.
- G. *February 2025 Financial Reports
- H. *April 2025 Accounts Receivable
- I. *March 2025 Airline Statistics, Landline Statistics

IX. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).