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MEETING SUMMARY

RE: DLH Master Plan Advisory Committee (MPAC)
Meeting #4

Date of Meeting: Decembre 16, 2020

Project Manager: Kaci Nowicki

Time of Meeting: 11:30 a.m.

SEH No.: 150733 16.00

Location of Meeting: Virtual Meeting
(login at end of agenda)

Attendees:

Adam Fulton - City of Duluth	Ken Butler - Resident
Brian Hanson - APEX	Kevin Carlson - MnDOT Office of Aeronautics
Daniel Rust - UW Superior	Lindsay Butler - FAA
Don Monaco - DIATA/ Monaco Air	Mark Papko - DAA
Elissa Hanson - Northspan	Mark Wasserbauer - 148th Air National Guard
Gina Mitchell - FAA	Matt Sjoberg - State of Minnesota Iron Range Resources and Rehabilitation Board (IRRRB)
Hannah Alstead - Senator Smith	Matt Stewart - SEH
Ida Rukavina – Senator Amy Klobuchar	Mike Wenholz - Duluth-Superior Metropolitan Interstate Council (MIC)
Jana Kayser - DAA	Natalie Peterson - DAA
Jason Serck - City of Superior	Ron Chicka - Duluth-Superior Metropolitan Interstate Council (MIC)
Jayme Heimm - City of Rice Lake	Scott Prom - 148th Air National Guard
Jenn Ryan - Hermantown Area Chamber of Commerce	Scott Sannes - SEH
Joelle Bodin - DAA	Suzanne Herstead - City Rice Lake
John Mulder - City of Hermantown	Tom Werner - DAA

The following summarizes the Master Plan Advisory Committee (MPAC) meeting that was held via Zoom online on December 16, 2020. The meeting utilized voice, video, screen share (presentation). The summary references slide numbers from the meeting presentation. The presentation slides are available on the [project website](#).

Vision 2040 Master Plan

- I. Welcome and introductions (**See Slides 1-6**)
 - A. Tom Werner, DAA, encouraged MPAC members to ask questions and follow up if the project team is dropping the ball anywhere or missed key pieces that should be included in MPAC meetings. The MPAC group is the final checkpoint to share information and get formal feedback from all stakeholders.
- II. Master Plan progress update (**See Slides 7-15**)
 - A. Kaci Nowicki, SEH, gave an update on the Master Plan tasks including the Inventory, Facility Recommendations, and aviation activity forecast.
 - B. Tom W. discussed trends in the aviation industry and passenger service demand.
 - C. An overview of the aviation activity forecast was discussed and how the project team is addressing COVID-19 and evaluating different scenarios that DLH could likely see for airline service.

III. Stakeholder Involvement Update (**See Slides 16-42**)

- A. An overview of ongoing and upcoming stakeholder involvement opportunities was shared with the committee including blog posts, newsletters and updates to the project websites. Since the previous MPAC meeting a lot of work has been working with the Technical Advisory Committees (TAC); updates on TACs included below.
- B. Runway 3/21 Technical Advisory Committee (TAC) (**Slides 18-19**)
 - 1. This TAC has not been engaged with over the last six months. Work was on pause until the Part 150 Project and Joint Airport Zoning Board (JAZB) caught up with the Master Plan. This TAC is expected to reconvene in the Spring of 202.
- C. Economic Development Technical Advisory Committee (TAC) (**Slides 20-23**)
 - 1. A summary was provided to MPAC members on the Economic Development TAC and it was shared with the MPAC that the goal of the TAC is to address how the airport can support economic development and what role the airport plays in the overall regional economy.
- D. Air Traffic Control Tower (TAC) (**Slides 24-33**)
 - 1. A lot of work has been conducted with this group over the last six months. A summary was provided to the MPAC members about the existing infrastructure, unique ownership challenges and the steps the project team took to find potential sites for a new air traffic control tower. The FAA would have the ultimate authority on the location of a tower and the FAA is not able to take steps until funding is secured for a control tower.
 - 2. A summary was provided to the group about a remote tower concept and the steps taken to evaluate if a remote tower was a practical option for DLH.
 - 3. Tom W., DAA, discussed funding opportunities for a new ATCT. He shared that this project is challenging because of funding. Likely a bonding request would be pursued however the specifics are still uncertain.
- E. Taxiway Network Technical Advisory Committee (TAC) (**Slides 34-41**)
 - 1. The MPAC group was provided a summary of this TAC's efforts over the last several months and it was discussed that this TAC is providing a lot of information to inform infrastructure projects over the next five years and ultimately the next 20 years.
 - 2. Civilian (FAA) and military recommendations and funding opportunities were shared. These discussions are about finding what is eligible for funding, what meets user needs and what is the best fit for DLH.
 - 3. Building area needs and apron space was shared with MPAC members.
- F. Sustainability Technical Advisory Committee (TAC) (**Slide 42**)
 - 1. It was shared that a sustainability TAC is being developed and the goal and members of this TAC are still being developed.
 - 2. Mike W., MIC, asked what type of sustainability would be focused on.
 - a. Tom asked MPAC members to share what environmental factors should be discussed that could impact the Master Plan.
- G. Financial Implementation Plan
 - 1. It was shared with the group that data gathering on the financial implementation plan has begun. This will ensure that the facility recommendations are financially feasible and that these projects are sustainable.

IV. Master Plan Next Steps (**See Slides 43 and 44**)

- A. Major next steps in the project were shared with the group.

Additional DLH Project Updates

V. Part 150 Noise Study (**See Slides 45-48**)

- A. A summary of the Part 150 Noise Study was provided to the group. It was encouraged that if any MPAC members wanted to be involved in this project to reach out to Tom or Kaci.
- B. Discussed the Public Advisory Committee and Public Workshop.

- C. Recommendations from the noise exposure map are being developed including noise abatement procedures.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Kaci Nowicki at knowicki@sehinc.com.

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