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MEETING SUMMARY

RE: DLH Master Plan Advisory Committee (MPAC)
Meeting #4

Date of Meeting: June 30, 2021

Project Manager: Kaci Nowicki

Time of Meeting: 1:00 p.m.

SEH No.: 150733 16.00

Location of Meeting: Duluth International Airport
3rd Floor Amatuzio Room

Attendees: Tom Werner, DAA
Kaci Nowicki, SEH
Adam Fulton, City of Duluth
Brian Hanson, APEX
Don Berre, MnDOT Office of Aeronautics

Elissa Hanson, Northspan
Gina Mitchell, FAA ADO
Hannah Alstead, Senator Tina Smith's Office
Ian Vincent, APEX
Ida Rukavina – Senator Amy Klobuchar's Office
Jacob Warkentin, Representative Pete Stauber's Office
Joelle Bodin, DAA

Ken Butler, Resident

Kevin Carlson, MnDOT Office of Aeronautics
Korissa Klein, SEH
Mark Papko, DAA
Mark Wasserbauer, 148th ANG
Matt Lebens, MnDOT Office of Aeronautics
Matt Sjoberg, State of Minnesota Iron Range Resources and Rehabilitation Board (IRRRB)
Matt Stewart, SEH
Mike Magni, Monaco Air
Penny Dieryck, Canosia Township
Scott Sannes, SEH

Shawn McMahon, SEH
Suzanne Herstead - City Rice Lake
Taylor Pederson – Superior-Douglas County Chamber of Commerce

The following summarizes the Master Plan Advisory Committee (MPAC) meeting that was held in person at the Duluth International Airport terminal on June 30, 2021. A virtual option was also provided for those who preferred to attend remotely. The meeting utilized MentiMeter (written feedback/polling) to gain feedback from TAC Members as well as general discussions. The summary references slide numbers from the meeting presentation which is available to download from the [project website](#). Responses from MentiMeter are included at the end of this summary.

- I. Master Plan Vision 2040 and process objectives (**See slides 5-6**)
 - A. At the beginning of the Vision 2040 Master Plan, committee members established goals and objectives of the project. These items were review with the committee. These items guided the conversation for this meeting.
- II. Stakeholder Involvement (**See slides 7-9**)
 - A. A large portion of this Master Plan process is to ensure stakeholders were involved in the process and were able to provide input for the future of DLH. Kaci gave an overview of the stakeholder involvement efforts surrounding the Master Plan which include several Technical Advisory Committees (TACs), the Master Plan Advisory Committee (MPAC), one-on-one outreach efforts with tenants and stakeholders and written communication.

- B. The MPAC plays an important role in representing the broad range of stakeholders and to provide input on the overall process the DAA has committed to stakeholder outreach.
- III. Master Plan progress update (**See slides 10-52**)
- A. The aviation activity forecasts were approved by the FAA in June of 2021. The overall trend of the aviation industry and overview of the approved aviation activity forecasts was discussed with committee members.
 - B. Technical Advisory Committees
 - 1. As mentioned above several TACs were established as part of the Master Plan to dive deep into the alternatives analysis of several focus areas included Runway 3/21, the taxiway network, the air traffic control tower and economic development. The status of each TAC was shared with the MPAC members and discussed where the project was at with preferred alternatives. The MPAC was asked if the planning process was following the stated process objectives and objectives. The results from mentimeter are included below.
- IV. Master Plan Next Steps (**See slide 53**)
- A. The next steps in the Master Plan were discussed with committee members.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Kaci Nowicki at (651) 490-2085.

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