



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA SEPTEMBER 16, 2025

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I. *EXECUTIVE DIRECTOR'S REVIEW

A. Information Letter to DAA Directors

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

A. Approval of August 19, 2025 Board Meeting Minutes

III. *DAA CASH DISBURSEMENTS

A. Operating Check Registers #20-21, 2025; Operating ACH Payment Registers #21-23, 2025; Construction ACH Register #10, 2025.

IV. *CORRESPONDENCE

A. DLH Construction Newsletter

i. August 15, 2025.

ii. August 22, 2025

iii. August 27, 2025

iv. September 5, 2025

B. August 29, 2025. Letter to Hangar #107 Tenant John Hall from DAA RE: Potential Property Redevelopment Opportunities.

C. September 9, 2025. Letter to DAA Board of Directors from Congressman Pete Stauber RE: DLH ATCT Project Support.

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. Resolution to Approve a \$5000 Employee Incentive Award to Ryan Welch.

B. Resolution to Approve the Five Year (January 1, 2026 – January 1, 2031) Executive Director Employment Agreement with Mr. Thomas J. Werner.

C. Resolution to Approve Amended DAA Bylaws Article V. Director Expectations, Items 3 and 4.



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- D. Resolution to Accept and Approve Duluth International Airport Maintenance and Operations Grant Contract 1060394 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Contract and Any Amendments.
- E. Resolution to Accept and Approve Sky Harbor Airport Maintenance and Operations Grant Contract 1060395 and to Authorize the Duluth Airport Authority's President and Secretary to Execute the Contract and Any Amendments.
- F. Resolution to Approve Amendment 1 to the United States of America Joint Use Agreement (AJUA) Between the Duluth Airport Authority and the Minnesota Air National Guard.
- G. Resolution to Approve Amendment 1 to the Operating Agreement for Third-Party Contractor Ramp and Passenger Service Between the Duluth Airport Authority and Unifi Aviation, LLC.
- H. Resolution to Approve Sky Harbor Hangar #4 Land Lease Agreement between the Duluth Airport Authority and Jonathan Aero.
- I. *July 2025 Financial Reports
- J. *September 2025 Accounts Receivable
- K. *August 2025 Airline Statistics, Landline Statistic

VIII. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).