



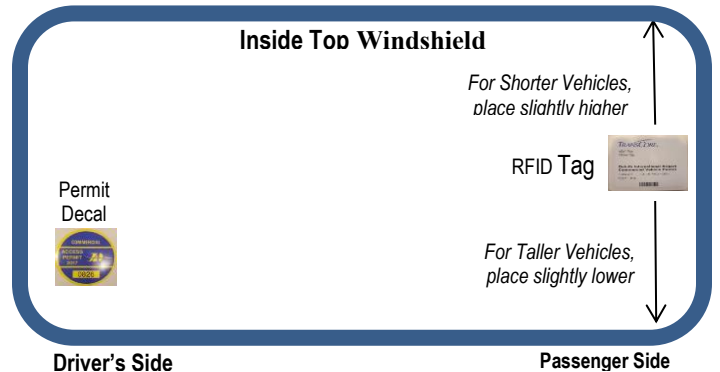
**Exhibit A  
Commercial Vehicle Checklist**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

1. The vehicle that I will operate at the Airport requires a City inspection. Yes \_\_\_\_ No \_\_\_\_ Initials \_\_\_\_
2. The vehicle that I will operate at the Airport requires a City of Duluth License in order to be allowed to operate in the City of Duluth. Yes \_\_\_\_ No \_\_\_\_ Initials \_\_\_\_
  - a. If yes, **attach a copy of the current City of Duluth License.** Initials \_\_\_\_
  - b. I have the City of Duluth License displayed in my vehicle Initials \_\_\_\_
3. I will advise DAA within 24 hours if the City of Duluth License is revoked or suspended for any reason. Initials \_\_\_\_
4. I will treat all customers with professional courtesy, including not using offensive language. Initials \_\_\_\_
5. I will greet passengers and assist them with the storage of luggage. Initials \_\_\_\_
6. My dress while operating vehicles with customers will be professional and clean. Initials \_\_\_\_
7. My vehicle will be kept clean when being used for passenger pick-ups from the Airport, including the seats and floors clear of debris and paper, no personal effects posted in the interior, and exterior clean and free of rust. Initials \_\_\_\_
8. I will not solicit riders and will remain in/with my vehicle in the commercial vehicle lane. Initials \_\_\_\_
9. I will not abandon my vehicle in the commercial vehicle lane (unless picking up a prearranged fare). Initials \_\_\_\_
10. If I am picking up a prearranged fare, I will have a sign with the person's/business name(s). Initials \_\_\_\_
11. Smoking is strictly forbidden in vehicles or any area other than designated smoking areas at the Airport. Initials \_\_\_\_
12. Littering is illegal and forbidden at Duluth International Airport. Initials \_\_\_\_

**Decal/RFID Tag Installation-To be completed by  
Duluth Airport Authority Staff**

- Both the Permit Decal and RFID Tag are to be installed on the inside of the windshield.
- Place the Permit Decal on the bottom driver's side.
- Place RFID Tag in middle of the passenger side.
  - For shorter vehicles, place slightly higher.
  - For taller vehicles, place slightly lower.



**The undersigned does hereby acknowledge that the provisions outlined are understood and that failure to comply with any of the provisions is subject to disciplinary action up to revocation of the Commercial Vehicle Permit.**

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit B**  
**Federal Mandatory Provisions**

- A. Compliance with Nondiscrimination Provisions. During the performance of this Agreement, Operator, for itself, its assignees, and successors in interest (hereinafter collectively referred to as "Operator") agrees as follows:
1. **Compliance with Regulations:** The Operator (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
  2. **Nondiscrimination:** The Operator, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin), creed, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Operator will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21 including amendments thereto.
  3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Operator for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Operator of the Operator's obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
  4. **Information and Reports:** The Operator will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Operator will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
  5. **Sanctions for Noncompliance:** In the event of a Operator's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
    - a. Withholding payments to the Operator under the contract until the Operator complies; and/or
    - b. Cancelling, terminating, or suspending a contract, in whole or in part.
  6. **Incorporation of Provisions:** The Operator will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Operator will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Operator becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Operator may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Operator may request the United States to enter into the litigation to protect the interests of the United States.
- B. Title VI List of Pertinent Nondiscrimination Acts and Authorities. During the performance of this contract, the Operator, for itself, its assignees, and successors in interest (hereinafter referred to as the "Operator") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:
1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
  2. 49 CFR Part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964) including amendments thereto;

3. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
4. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
5. The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age);
6. Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
7. The Civil Rights Restoration Act of 1987 (P.L. 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
8. Titles II and III of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR Parts 37 and 38;
9. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681, *et seq.*).

C. General Civil Rights Provision. In all its activities within the scope of its airport program, the Operator agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin, creed, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

## EXHIBIT C CREDIT CARD AUTHORIZATION FORM

### Cardholder Information

Name on Card: \_\_\_\_\_

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Vehicle Permit Decal Number: \_\_\_\_\_

### Payment Authorization

I, \_\_\_\_\_, authorize Duluth Airport Authority to automatically charge my credit card on or near the 15<sup>th</sup> of every month for monthly recurring Per Trip Fees.

### Credit Card Information

Visa  MasterCard  American Express  Discover

Credit Card Number: \_\_\_\_\_

Expiration Date (MM/YY): \_\_\_\_\_

CVV (3 or 4 digits): \_\_\_\_\_

### Cardholder Authorization

By signing below, I agree to pay the above amount according to this Agreement and I understand that this authorization will remain in effect until January 31, 2027.

Cardholder Signature: \_\_\_\_\_

Date: \_\_\_\_\_