



DULUTH AIRPORT AUTHORITY

DULUTH AIRPORT AUTHORITY MEETING AGENDA MAY 19, 2026

AMATUZIO CONFERENCE ROOM DULUTH INTERNATIONAL AIRPORT

I. *EXECUTIVE DIRECTOR'S REVIEW

- A. Information Letter to DAA Directors

II. *APPROVAL OF PREVIOUS MEETING MINUTES & OTHER CONSENT AGENDA ITEMS

- A. Approval of April 21, 2026 Board Meeting Minutes

III. *DAA CASH DISBURSEMENTS

- A. Operating Check Registers #10-11, 2026; Operating ACH Payment Registers #10-11, 2026; Construction ACH Register #5, 2026.

IV. *CORRESPONDENCE

- A. April 16, 2026: DLH Air Traffic Control Tower Construction Notice Save-the-Date Open House for April 29, 2026. Email.
- B. April 20, 2026: DLH Construction Newsletter. Email.
- C. April 21, 2026: Cirrus Letter to DAA Board of Directors RE: Development of Aviation Facility RFP. Letter.
- D. April 27, 2026: DLH Air Traffic Control Tower Construction Notice Reminder of ATCT Open House for April 29, 2026. Email.
- E. April 28, 2026: Comment Submission from Mr. Barry Sinex to DAA RE: Proposed Revisions to Minimum Standards for Fixed Based Operators. Email.
- F. April 28, 2026: Comment Submission from Mr. Eric Monson to DAA RE: Self-Fueling Revisions to Minimum Standards with Draft Example. Email.
- G. April 29, 2026: Duluth Airport Authority Hosts Air Traffic Control Tower Open House. Fox21 News.
- H. April 29, 2026: Duluth Airport Authority Shares Plans for New Control Tower with Community. NNN.
- I. April 29, 2026: Duluth Airport Officials Outline Funds, Construction Starts on New Control Tower. WDIO.
- J. April 29, 2026: Commentary: Airports Must Monetize Their Assets to Fund Infrastructure Needs. Airport Magazine.
- K. April 30, 2026: RE: Solutions for Hush House Construction, Offer Letter to Airport. Cirrus Aircraft. Via email.
- L. April 30, 2026: Protest Email Response from DAA.
- M. April 30, 2026: Protest Email Response from DAA to Cirrus Aircraft.



- N. May 7, 2026: DAA Response to Offer Letter to Airport from Cirrus Aircraft on 4.30.26. Letter.
- O. May 7, 2026: City of Hermantown Notice of Public Hearing for May 19, 2026. Letter.
- P. May 12, 2026: Commercial Vehicle Violation Written Notice from DAA to Allied Taxi. Email.
- Q. May 13, 2026: City of Duluth Email with Welcome Letter and Boards & Commissions Handbook to New DAA Board Member Pat DeGroot and DAA.

V. OPPORTUNITY FOR PERSONS TO BE HEARD

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

- A. Resolution to Approve FY2026/2027 Media Plan.
- B. Resolution to Award Construction Proposal in the Amount of \$204,191.76 for Utility Relocation at the Air Traffic Control Tower site between Minnesota Power and the Duluth Airport Authority.
- C. Resolution to Approve Independent Contractor Agreement Between Fraction LLC and the Duluth Airport Authority for Fractional CFO Services.
- D. *March 2026 Financial Reports
- E. *May 2026 Accounts Receivable
- F. *April 2026 Airline Statistics, Landline Statistic

VIII. DIRECTOR'S REPORTS

Items annotated by an asterisk (*) are approved by consent and require no discussion or action unless questioned by a Director (in accordance with resolution passed by Directors on March 19, 2002).